



City of San Pablo Planning Commission MINUTES

Tuesday, December 15, 2020 at 6:00 pm

Roll Call

Chair Feliciano called the teleconferenced/video-conferenced meeting to order at 6:00 p.m. Roll call showed present: Commissioner Shi, Commissioner Harlan-Ogbeide, Commissioner Morris, Vice Chair Gantt and Chair Feliciano. Staff present at the meeting included: Charles Ching, Interim Assistant City Manager, Lynn Tracy Nerland, City Attorney; Libby Tyler, Planning Manager; Sandra Marquez, Associate Planner and Michelle Chavez, Administrative Secretary. Planning Manager Tyler announced that the meeting was being held via video/teleconference in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19 and the Governor’s Executive Orders N-25-20 and N-29-20 that allow members of the Planning Commission, City staff and the public to participate and conduct a meeting by teleconference, videoconference or both. Ms. Tyler further announced the ways in which members of the public could watch or listen to the meeting during livestream on the City website, which were also highlighted in the Planning Commission’s agenda. Instructions were also announced on how the public could provide public comments via email which would be read before consideration of the item.

Approval of the Minutes

Commissioner Shi made a motion to approve the minutes from the November 24, 2020 meeting. The motion was seconded by Commissioner Morris and passed as follows:

AYES: Shi, Morris, Harlan-Ogbeide, Gantt, Feliciano
NOES: None
ABSENT: None
ABSTAIN: None

Appeal Date

Planning Manager Tyler announced that the appeal date for actions taken by the Commission at this meeting would be no later than 6:00 p.m. on **January 4, 2021**

Public Hearings

File ID: #PC20-030/PLAN2011-0008

Location: Citywide
APN: Citywide
Zoning: Citywide
CEQA: Categorically exempt from the provisions of CEQA, in accordance with CEQA Guidelines Section 15305 Minor Alterations in Land Use Limitations and with Section 15061(b)(3) General Rule with no potential for causing a significant effect on the environment
Applicant: City of San Pablo
Staff Contact: Elizabeth “Libby” Tyler, Ph.D., FAICP, Planning Manager
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Planning Manager Tyler presented PLAN2011-0008, amendments to the San Pablo Zoning Ordinance Chapter 17.62, sections 17.62.200 and 17.62.300, regarding wireless facilities covered under section 6409(A) of the middle class tax relief and job creation act of 2012 and new and substantially changed wireless facilities. The public hearing was opened and closed at 6:23 p.m. due to no comments. Commissioner Morris made a motion to adopt the resolution PC20-14. The motion was seconded by Commissioner Harlan-Ogbeide and passed as follows:

AYEs: Shi, Morris, Harlan-Ogbeide, Gantt, Feliciano
NOES: None
ABSENT: None
ABSTAIN: None

SB 35/RHNA Allocation Update

Planning Manager Tyler gave an over view of SB 35 and RHNA (Regional Housing Needs Assessment) allocation. SB 35 (Weiner) was part of 15-bill housing package in 2017. The City reports RHNA numbers annually to the State of California. Reporting our numbers allows us to apply and receive many grants.

Staff Updates

Planning Manager Tyler gave a General Plan update presentation. Charles Ching, Interim ACM, informed the Commissioners that Assistant City Manager, Reina Schwartz, accepted a new job as the City Manager of Clayton, CA. Mr. Ching is our Interim ACM. He will continue to participate in Planning Commission Meetings.

Commissioner Updates

There were no Commissioner updates.

Adjournment

There being no further business, Chair Feliciano adjourned the meeting at 7:15 p.m. to January 26, 2021.

Roberta Feliciano, Chair

Charles Ching, Secretary