



City of San Pablo Planning Commission Minutes

Tuesday, January 25, 2022 at 6:00 pm

Roll Call

Vice Chair Harlan-Ogbeide called the teleconferenced/video-conferenced meeting to order at 6:03 p.m. Roll call showed present: Commissioner Gurdian, Commissioner Owens and Vice Chair Harlan-Ogbeide. Commissioner Feliciano and Commissioner Shi were absent. Staff present at the meeting included: Lynn Tracy Nerland, City Attorney, Libby Tyler, Community Development Director, Sandra Marquez, Associate Planner and Michelle Chavez, Administrative Secretary. Community Development Director Tyler announced that the meeting was being held via video/teleconference in accordance with the Brown Act as amended by Assembly Bill 361 and following a determination of the City Council pursuant to Resolution 2021-131 and consistent with the Planning Commission's determination to continue to meet remotely through teleconference, videoconference or both. Ms. Tyler further announced the ways in which members of the public could watch or listen to the meeting during livestream on the City website, which were also highlighted in the Planning Commission's agenda. Instructions were also announced on how the public could provide public comments via email which would be read before consideration of the item.

Public Comments

No Public comments

Appeal Date

Community Development Director Tyler announced that the appeal date for actions taken by the Commission at this meeting would be no later than 6:00 p.m. on February 7, 2022.

Consent

Confirmation of the City Council's determination that Brown Act bodies in the City of San Pablo continue to meet remotely in compliance with Assembly Bill 361. Commissioner Owens made a motion to approve the consent item. The motion was seconded by Commissioner Gurdian and passed as follows:

AYES: Owens, Gurdian, Harlan-Ogbeide
NOES: None
ABSENT: Feliciano, Shi
ABSTAIN: None

Approval of the Minutes

Commissioner Owens made a motion to approve the minutes from the December 14, 2021 meeting. The motion was seconded by Commissioner Gurdian and passed as follows:

AYES: Owens, Gurdian, Harlan-Ogbeide
NOES: None
ABSENT: Feliciano, Shi
ABSTAIN: None

Public Hearing:

File ID#PC21-01: PLAN2112-0004

Location: 14041 San Pablo Avenue
APN: 411-301-056
Zoning: SP-2, High Density Residential
CEQA: Exempt under Section 15061(b)(3) Common Sense Exemption
Owner: El Portal Gardens, LP
Applicant: Alec Adams, DISH Wireless
Staff Contact: Sandra Marquez, Associate Planner

Associate Planner Marquez gave a PowerPoint presentation. A request for approval of a Conditional Use Permit to allow a new rooftop wireless facility consisting of three (3) sectors, six (6) panel antennas (2 per sector), and twelve (12) remote radio units (4 per sector) along with support equipment to be housed within a screening structure and placed on the roof of an existing apartment building at 14041 San Pablo Avenue. There were no comments or questions from Commissioners. The public hearing was opened at 6:24 p.m. Applicant Alec Adams agreed to accept the conditions of approval. There being no public comments, the public hearing was closed at 6:27 p.m. Commissioner Owens made a motion for adoption of Resolution PC22-01, subject to conditions of approval included in the resolution. The motion was seconded by Commissioner Gurdian and passed as follows:

AYES: Owens, Gurdian, Harlan-Ogbeide
NOES: None
ABSENT: Feliciano, Shi
ABSTAIN: None

Presentations – Community Development Director Tyler gave the following presentations

- 1. General Plan/Housing Element Update
- 2. California Senate Bill 9 approved in 2021 that provides new requirements in considering duplexes and “urban lot splits” in single family residential zones

Staff Updates

Community Director Tyler informed the Commission that Planning Commissioner interviews will take place February 23, 2022. There are 3 vacancies. Ms. Tyler informed the Commission of the up-coming annual Planning Commissioner Academy located in San Ramon, March 16-18, 2022.

Commissioner Updates

No updates reported

Adjournment

There being no further business, Vice Chair Harlan-Ogbeide adjourned the meeting at 7:25 p.m. to Wednesday, February 23, 2022.



Elizabeth Tyler, Secretary



Charlene Harlan-Ogbeide, Vice Chair