



## MINUTES OF THE BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE MEETING

### Wednesday, July 28, 2021

#### **ROLL CALL**

The special meeting held virtually via Zoom convened at 5:00 pm. Present were Committee members Mayor Elizabeth Pabon-Alvarado and Councilmember Patricia Ponce. Also present: City Manager Matt Rodriguez, Assistant City Manager Charles Ching, Community Development Director Libby Tyler, Interim Director of Finance Jane Du, City Treasurer Viviana Toledo, and Deputy City Clerk Lehny Corbin.

#### **NOTICE TO PUBLIC**

An announcement was made by Deputy City Clerk Corbin regarding participation in the meeting. There were no public speakers.

Prior to the discussion of the agenda item below, Mayor Pabon-Alvarado requested a 15-minute recess. The meeting recessed at 5:04 pm. The meeting reconvened

#### **ITEMS FOR COMMITTEE DIRECTION AND/OR ACTION:**

- 1. Proposed FY 2021/22 General Fund Designated Reserves (GFDR) Allocation Amendment to include allocation of \$3,876,692 (GFDR Funds) and \$1,706,355 (ARPA Funds – Phase I); and Authorization to Proceed on Community Needs Assessment (CNA) process for ARPA Funding Priorities and Allocation pursuant to eligible expense requirements under the US Treasury regulations**

*City Manager Rodriguez provided a brief overview and background of the General Fund Designated Reserves and proposed allocation amendments for Fiscal Year 2021/22 GFDR for July 2021, and ARPA funding allocation.*

*Mr. Rodriguez provided a summary of the City Council actions on June 7, 2021 and June 21, 2021. As of June 30, 2021. He presented the Non-ARPA fund balance of (3,876,692) and ARPA funds for Phase I and II (\$7,413,466. He presented the guidelines set forth by the U.S. Treasury and the deadline to allocate the funds by \_\_\_\_\_.*

*City Manager Rodriguez presented the proposed allocations of the Major Operating Contingencies and Future Capital Projects & Professional Services Reserves for consideration at the August 2, 2021 City Council meeting. He also stated the ARPA funds will remain until later in the year.*

*As for ARPA Funding, they can be used for eligible expenses such as Support Public Health Response, Replace Public Sector Revenue Loss, Water and Sewer Infrastructure, Address Negative Economic \_\_\_\_\_, \_\_\_\_\_, as well as the process and timeline for the Community Needs Assessment (CAN).*

*City Manager Rodriguez presented the three recommendations.*

*Assistant City Manager Ching state a total of five vehicles will be purchase, 1 electric trash truck for Public Works; 3 patrol Ford Explorers and 1 Admin. Mr. Ching also stated the increase in insurance premiums.*

*City Manager Rodriguez explained the ADA Compliance funding to address any ADA issues. He reported; also responded to illegal dumping.*

*Mayor Pabon-Alvarado asked about the ARPA funds. City Manager Rodriguez explained how the survey will be made in order to comply with the U.S. Treasury Guidelines. He addressed the illegal dumping and the programs available.*

*Assistant City Manager Chibng indicated the 38% increase in insurance.*

*Motion to recommend to CC for all 3 recommendation: EPA/PP*

#### **ADJOURNMENT**

*The meeting adjourn at 6:12 pm.*