



# City of San Pablo

## Meeting Agenda - Final

### Planning Commission

Council Chambers  
1000 Gateway Avenue  
San Pablo, CA 94806  
(510) 215-3030  
[www.SanPabloCA.gov](http://www.SanPabloCA.gov)

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**Tuesday, February 28, 2023**

**6:00 PM**

**Via Teleconference/Videoconference**

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Planning Commission and Staff will attend via Teleconference/Videoconference

This meeting is being held in accordance with the Brown Act as amended by Assembly Bill 361 pursuant to the determination of the City Council, set forth in Resolution 2023-007, dated February 6, 2023, that the City Council, Standing Committees, and Commissions subject to the Brown Act shall continue to meet remotely through tele-conference or video-conference given the following findings:

- i. The COVID-19 pandemic continues to impact the ability of the City Council, its Standing Committees and Commissions, as well as the staff and members of the public, from meeting safely in person; and
- ii. The Contra Costa County Health Department encourages holding public meetings by teleconference or video-conference.

In order to comply with public health recommendations, the requirement to provide a physical location for members of the public to participate in the meeting has been suspended. However, the public can participate in the meeting in the following ways:

1. Members of the public can watch or listen to the meeting during Livestream Online at: <https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-CommAgendasMin>  
OR <https://tinyurl.com/SPPC022823> (no password needed); OR Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join <https://tinyurl.com/SPPC022823> Webinar ID: 841 0501 0508

Or join by phone: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 669 444 9171 +1 346 248 7799 or +1 253 215 8782 or +1 929 205 6099, or +1 301 715 8592, or +1 312 626 6799; International numbers available: <https://us02web.zoom.us/j/krAZ8IJCO>

2. Public comments may be submitted in the following ways:

- a. Via EMAIL to [Pcommission@sanpabloca.gov](mailto:Pcommission@sanpabloca.gov). Each email must contain in the subject line "PUBLIC COMMENTS NOT ON THE AGENDA [or] PUBLIC COMMENTS – AGENDA ITEM #\_\_". Comments received by 12 NOON on the day of the meeting will be provided in advance to the Planning Commission.

- b. Via VOICE MAIL at (510) 215-3033. The caller must start the message by stating "PUBLIC COMMENTS NOT ON THE AGENDA [or] PUBLIC COMMENTS – AGENDA ITEM #\_\_" followed by their comments. Providing a name and method of follow-up if appropriate is requested but not required. Messages received by 12 NOON on the day of the meeting will be transcribed or summarized to be provided in advance to the Planning Commission.

- c. During the meeting, the public may provide public comments via email to [Pcommission@SanPabloCA.gov](mailto:Pcommission@SanPabloCA.gov), which will be read into the record before Planning Commission consideration of the item and will be limited to three (3) minutes. Comments that do not conform to the Planning Commission rules of decorum may be summarized rather than read verbatim.

- d. To make a public comment on a desired item while participating in the webinar, click on the "Raise Your Hand" option within the online webinar tool, or if participating via phone – dial \*9.

- e. Written comments on agenda items shall be submitted by Noon on the day of the meeting to allow sufficient time for copying and consideration before Planning Commission consideration of the agenda item. Written

comments exceeding one page must be submitted by 7:30 am on the day of the meeting. As allowed by the Brown Act, the Chair may limit the total time for public comment to facilitate the completion of business on the agenda.

Please note that all information provided in public comments including phone number called with, email addresses and any other personal information written or stated is subject to disclosure on the broadcast of the video or tele-conferenced meeting. Comments posted online will not include personal information.

In accordance with the Americans with Disabilities Act and Brown Act, individuals with disabilities requiring reasonable accommodations, including auxiliary aids or services, in order to participate in the meeting should submit a completed Meeting Accommodation Request Form by email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov), with "Accommodation Request" listed in the subject line of the email. Alternatively, completed Meeting Accommodation Request Forms may be submitted to the City Clerk's Office at City Hall, 1000 Gateway Avenue, San Pablo, CA 94806. Meeting accommodation requests should be submitted as soon as possible and must be received by the City no later than 10:00 a.m. on the day of the meeting for which accommodations are requested. Meeting Accommodation Request Forms may be found on the City's website, or requested by email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov), or by phone at (510) 215-3000.

Copies of this Agenda will be available for public view at the Community Development Department, 1000 Gateway Avenue, San Pablo. The full agenda packet may also be viewed on the City website at <https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-CommAgendasMin>

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **STAFF INTRODUCTIONS**

## **PUBLIC COMMENT**

The public is welcome at this time to address the Planning Commission on items that are NOT listed on tonight's agenda. The Planning Commission may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Planning Commission are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered.

## **APPROVAL OF MINUTES**

[22-493](#)

MINUTES OF MEETING NOVEMBER 22, 2022

**Recommendation:** Approval

## **APPEAL DATE**

*The appeal date for actions taken by the Planning Commission at this meeting can be appealed to the City Council no later than 6:00 p.m. on March 13, 2023.*

**PUBLIC HEARING****[#PC23-02](#)**

AMENDMENT TO A CONDITIONAL USE PERMIT TO ALLOW ON-SITE GENERAL ALCOHOL SALES, INCLUDING FULL LIQUOR, TO AN EXISTING BEER AND WINE LICENSE FOR AN EXISTING RESTAURANT LOCATION AT 1811 23RD STREET, SUITE E, APN:411-090-033, AND DETERMINING THAT THE REQUEST IS EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

CEQA: This project is categorically exempt under the California Environmental Quality Act, Section 15301, Existing Facilities, Class 1. This Class applies to existing private structures, such as the existing commercial building where the restaurant is currently located.

**Recommendation:** Conduct public hearing; adopt Resolution

**PRESENTATION****[#PC23-05](#)**

PRESENTATION REGARDING FORMAT AND REQUIREMENTS FOR PLANNING COMMISSION MEETINGS BEGINNING MARCH 1, 2023

**Recommendation:** For Informational Purposes Only

**STAFF UPDATES**

*Housing Element Update*

**COMMISSIONER UPDATES**

*Announcements*

**SELECTION OF CHAIR AND VICE CHAIR****ADJOURNMENT**

*Adjourn to Tuesday, March 28, 2023 at 6:00 p.m.*