



City of San Pablo Planning Commission Minutes

Tuesday, August 30, 2022 at 6:00 pm

Roll Call/Staff Introductions

Chair Feliciano called the teleconferenced/video-conferenced meeting to order at 6:08 p.m. Roll call showed present: Commissioner Morris, Commissioner Jackson, Commissioner Owens and Chair Feliciano. Vice Chair Gurdian was absent. Staff present at the meeting included: Libby Tyler, Community Development Director, Teresa Sticker, City Attorney, Mel Mackson, Planning Assistant and Michelle Chavez, Administrative Secretary. Community Development Director Tyler announced that the meeting was being held via video/teleconference in accordance with the Brown Act as amended by Assembly Bill 361 and following a determination of the City Council pursuant to Resolution 2022-123 and consistent with the Planning Commission's determination to continue to meet remotely through teleconference, videoconference or both. Ms. Tyler further announced the ways in which members of the public could watch or listen to the meeting during livestream on the City website, which were also highlighted in the Planning Commission's agenda. Instructions were also announced on how the public could provide public comments via email which would be read before consideration of the item.

Informational Item

File ID #PC22-24: City Council's determination that Brown Act bodies in the City of San Pablo continue to meet remotely in compliance with Assembly Bill 361, Resolution 2022-123 dated August 10, 2022.

Public Comments

No Public comments

Approval of the Minutes

File ID #PC22-23: Commissioner Morris made a motion to approve the minutes from the July 26, 2022 meeting. The motion was seconded by Commissioner Owens and passed as follows:

AYES: Morris, Jackson, Owens, Feliciano
NOES: None
ABSENT: Gurdian
ABSTAIN: None

Public Hearing

File ID #PC22-22: Housing Element Update

Community Development Director Tyler gave a presentation on the First Draft Housing Element. The First Draft Housing Element was posted on the City's website on August 19, 2022 for a public review period of 30 days. September 19, 2022 the City Council will review the First Draft Housing Element and hold a public hearing. The First Draft Housing Element will be submitted to HCD (California Department of Housing and Community Development) by September 30, 2022 for a 90 day review. The Planning Commission and City Council will hold public hearings for final adoption in Spring of 2023. The public hearing opened at 6:51pm and closed at 6:52pm as there were no public

comments. A motion was made by Commissioner Morris and seconded by Commissioner Owens recommending City Council approve to send the First Draft Housing Element to HCD by September 30, 2022.

Staff Updates

Mel Mackson, our newly hired Planning Assistant was introduced. Director Tyler will be presenting at the California APA Conference in October 2022.

Planning Commissioner Updates

Commissioner Owens announced the San Pablo Historical Museum is opening this Saturday, September 3, 2022.

Adjournment

Chair Feliciano adjourned the meeting at 6:59pm in memory of Commissioner Gurdian’s Mother, Ofelia Marlen Gurdian.



Elizabeth Tyler, Secretary



Roberta Feliciano, Chair