



**San Pablo Youth Commission
MEETING MINUTES
January 19, 2023, 5:00-6:00 P.M
Virtual, Zoom Meeting San Pablo Youth Commission**

CALL TO ORDER

Meeting was called to order at 5:06 pm

ATTENDANCE

YOUTH					
	Anh Duong Cao	x	Tenoch Lopez	x	Cassandra Picazo
x	Sheyla Gutierrez Rojas	x	Jazzy Martinez		Tyler Thongvanh
x	Sheila Kariuki	x	Maricela Martinez	x	Ricardo Toledo
	Gael Lopez	x	Samriddhi Pakhrin		Daniel Valencia
STAFF		x	Jora Atienza Washington	x	Lizett Ponce
PRESENTERS		x	Teresa Stricker		
INTERESTED YOUTH			Madeleine Lozada		Katherine Ochoa
			Genesis Ventura		

VIRTUAL POLICIES AND PROCEDURES

Commissioners read the City policies and procedures for virtual meetings.

APPROVAL OF THE MINUTES

SPYC did not meet quorum at the January 5th scheduled meeting

PUBLIC COMMENT

- **Comment from Cordell Hindler:**
 - The Youth Commission is Invited to the Contra Costa Mayors Conference on February 2nd, 2023, at 6:30 pm Walnut Creek Downtown Library, 1644 N Broadway, Oak View Room, Delta Tunnel Status and Current Issues. Bar

Camino, 1470 N. Broadway. Nancy Cyr, cyr@walnut-creek.org, (925) 943-5899 x2650.

- Richmond Rotary Club Weekly Meeting January 27th, 2023 12:30 pm Richmond Country Club, \$25 for Lunch. Club member Nick Despota recently joined a guided tour of archeological sites in Mexico, Guatemala and Belize. The group scaled ancient pyramids, visited contemporary craft centers, and, to a person, avoided Montezuma's revenge. Nick will present a slide program illustrating a bit of what he learned about historic and contemporary cultures just beyond our southern border

Presentation:

Open Government Overview: Brown Act & Public Records Act - Teresa Stricker, City Attorney

City Attorney provided in depth presentation about Brown Act Rules

- Requires notice and opportunity for public participation in public meetings
- Requires public access to public records
- It's the public business
- Stewards of taxpayers resources
- The Public trust a process it can see
- Perception matters
- Provide notice and meeting agenda
- 72 hours in advance for regular meeting
- 24 hours in advance for special meeting
- Discuss only items listed on the agenda
- Allow Public participation
- To discuss an item that is not on agenda: Raise item during meeting under suggested topics for future meeting; If a majority of the commission agrees worthy for discussion (do not debate merits then) Item will be put on a future agenda.
- Staff remains guided by the city council's work plan.
- Regular meetings: Opportunity for public comment on any matter within SPYC's purview
- Regular & SPecial meeting: Opportunity for public comment on every agenda item: Okay to ask for commenter name/contact information but can't require; Reasonable, even handed time limits for speakers.
- Twice time if translation needed.
- A majority of the commission may not discuss commission business outside the notice meeting.
- Not in person
- Not by zoom, phone, email or text
- Not through another person
- Not serially (chain of communications)
- Common exception: Noticed public meeting of another city body or other agency;city council, county board supervisors.
- Conference
- Social/Ceremonial Event

- But a majority may not discuss Commission business.
- Commissioners may use platforms that are open to the public.
- But commissioners may not use social media to discuss commission business among themselves.
- No comments, “likes’ or emojis to other commissioners post
- SPYC subcommittees do not have to subject to the brown act if compromised only fewer than majority of SPYC members; advisory only; Limited subject; and Limited Duration;
- AB 361 finding remain in place likely thru 2/23/32 will remain entirely remote, no in person participation
- AB 361 finding no longer effect likely 3/1/23 SPYC attend in person, public participation will be in person for SPYC
- Starting March 1st SPYC meetings will meet in person at Council Chambers
- Public Records Act
 - Public can request commission business prepared, owned, used or retained by City of if on personal devices such as using text and emails being sent back and forth
 - Must be retained for 2 years

OLD BUSINESS

- Update, discussion, and potential action to approve Student-Led Unity Grant (SLUG) Mini-Grant Pilot Program Outreach and Marketing
 - Chair gave update that we do not have any applications and closes January 31st
 - Staff gave updates on social media post made by City and San Pablo PD
 - Four Commissioners volunteered to review grants: Jazzy, Sheyla, Sheila and Cassandra
- Update, discussion, and potential action to approve SPYC recruitment for Spring 2023
 - Current commissioners have to decide if they want to stay and renew their appointments
 - Chair reported on recruitment process and getting the word out
 - March SPYC will meet in person
- Update, discussion, and potential action to approve topics for SPYC Winter/Spring Newsletter
 - Staff and Commissioners reviewed newsletters from last year

NEXT MEETING: Thursday, February 2, 2023

- Review submitted Student-Led Unity Grant (SLUG) Mini-Grant Pilot Program Applications
- Update and discussion of March 2023 City Council presentation
- Other Suggested Items
 - Commissioners voted to continue discussion of old business to the next meeting

ANNOUNCEMENTS

- City Manager Weekly Report

- Community Services Staff Report
 - [Hispanic Scholarship Fund](#)
 - [American Chemical Society Scholars Program](#)
 - [#BecauseWeWill Campaign](#)
 - [Assistance League Scholarships](#)

MEETING ADJOURNED

The meeting was adjourned at 6:00

Minutes brought to you by Ricardo Toledo

MINUTES APPROVED

Name:

Date: