

**DATE OF ISSUANCE:      MARCH 10, 2020**



**CITY OF SAN PABLO**  
*City of New Directions*



**IMPORTANT NOTICE**

**CITY OF SAN PABLO COVID-19 CORONAVIRUS ADVISORY FOR COMMUNITY SERVICES DEPARTMENT ACTIVITIES AND PROGRAMS**

Dear Community Services Department Participants:

In light of the growing concerns of the spread of the Covid-19 Coronavirus, the City of San Pablo is closely monitoring the situation through the Contra Costa County Health Services and the Center for Disease Control (CDC) posted guidelines. These two organizations are currently stating that the risk of becoming ill from the coronavirus, a pneumonia causing illness, remains low and none of our immediate City activities or programs are impacted at this time.

City officials will continue to do our due diligence in keeping informed of the latest updates and taking the following precautionary and preventative measures to provide the healthiest environment possible for all of our participants, contract service provider organizations, volunteers, and staff in City-operated programs and services.

Please note that the City of San Pablo has an outside contractor that cleans and disinfects each facility site several times per week. In addition, our staff has increased efforts to disinfect commonly used areas on a daily basis, disinfecting equipment and facilities, before and after programs.

**Preventative Guidelines**

The Contra Costa County Health Services has provided the following guidance for City participants to take to help prevent the spread of germs and flu-like symptoms, or even a common cold, as follows:

- **If you or family member is feeling sick, stay home until symptom-free for at least a 24-hour period. See medical attention immediately if a high fever or respiratory illness occurs.**
- **Wash hands with soap and water for at least 20 seconds, especially after going to the restroom; before eating; and after blowing your nose, coughing or sneezing. If soap and water are not readily available, use alcohol-based hand sanitizer (with at least 60% alcohol).**
- **Avoid touching eyes, nose, and mouth with unwashed hands.**

- Do not cover coughs and sneezes with your hands. Use your sleeve, or tissue to cover coughs and sneezes. Then, dispose used tissue in the trash, and wash hands thoroughly after.
- People at higher risk of serious illness should not go to mass gatherings such as parades, sporting events, religious services, celebrations, concerts where people are within arm's length of each other and there are 50 or more people.

**Cancellation of City Programs and Events – EFFECTIVE IMMEDIATELY**

Unfortunately, no one can predict with certainty whether or not our community will be severely impacted by the coronavirus outbreak. Therefore, as a precautionary effort, City Administration is hereby limiting exposure to vulnerable groups by protecting the public with the following cancellation of City events and programs, **effective immediately:**

City Program/Event	Preventative Action
Contra Costa County's Senior Nutrition Lunch Program held at San Pablo Senior Center, Church Lane	Limited to the first 50 participants that register.
Wednesday Senior Bingo Program	Temporarily Cancelled for next 30 days
Saturday Senior Bingo Program	Temporarily Cancelled for next 30 days
Senior Center Social & Casino Trips	Temporarily Cancelled for next 90 days
Senior Center Saint Patrick's Day Luncheon Celebration (March 17 <sup>th</sup> )	City Event Cancelled for 2020
City-wide Eggstravaganza Event @ Davis Park (April 1 <sup>st</sup> )	City Event Cancelled for 2020

City staff will closely monitor all City programs and services, especially to seniors and recreation/youth activities, programs and services. A re-assessment of public health risks will be made for City programs and services following any new directives issued by Contra Costa County Public Health Officials regarding any further preventative measures to be taken by the City to prevent exposure to the virus outbreak, and to protect the public.

Again, the City is closely monitoring the situation and preparing for the possibility that some of our other City-provided daily and operational activities and programs, and internal staff coordination could be temporarily impacted should the virus outbreak significantly worsen. Please follow all City-wide communication channels on the coronavirus COVID-19 public health crisis, including our City website and social media networks.

If you would like more information on the COVID-19 coronavirus, please visit the Center for Disease Control (CDC) website at: <https://www.cdc.gov/>

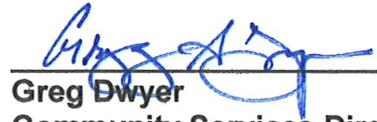
Thank you for your cooperation in keeping our San Pablo community healthy!

Sincerely,



Date: 3/10/20

**Matt Rodriguez**  
City Manager



Date: 3/10/20

**Greg Dwyer**  
Community Services Director

cc: San Pablo City Council  
City Attorney  
Assistant City Manager

###