



CITY OF SAN PABLO

City of New Directions



CITY OF SAN PABLO POLICE DEPARTMENT

2022 YEAR OF Solidarity

SAN PABLO CITY COUNCIL

RITA XAVIER, Mayor

ABEL PINEDA, Vice-Mayor

PATRICIA PONCE, Councilmember

ARTURO CRUZ, Councilmember

ELIZABETH PABON-ALVARADO, Councilmember

CITY COUNCIL, BUDGET & FISCAL ACCOMPLISHMENTS

January 2022

- Authorized Declaration of the Existence and Extension of a Local Emergency due to the Novel Coronavirus (COVID-19) and Confirming the Actions taken by the Director of Emergency Services (March 2019 – Current)
- Authorized confirmation of the City Council’s Determination that Brown Act Bodies in the City of San Pablo continue to meet remotely in compliance with AB 361 Requirements (January 2021 – Current)
- Authorized the City of San Pablo Slogan “Teamwork San Pablo 2022 - The Year of Solidarity” for the January-December 2022 period

February 2022

- Acknowledged presentation of Survey Results from the 2021-22 City-wide Annual Survey conducted by Strategy Research Institute, Inc
- Adopted Comprehensive Annual Financial Report (C.A.F.R.) for FY period ending 06/30/21
- Authorized execution of an Assignment and Assumption Agreement regarding Ground Lease (Rumrill Sports Park); and executed the Omnibus Assignment and Assumption of QILCI loan documents agreement, the assignment of loan and loan documents (fund to leverage lender) and to make any payments, and executed any additional documents required to transfer the property interest from the SPEDC to the City to unwind the U.S. Treasury New Markets Tax Credit Program related to the construction of the Rumrill Sports Park
- Authorized amendment of a professional services agreement with OpenGov to include the set-up and creation of the City’s first Digital Budget Book at not-to-exceed cost of \$50,000 for a total contract amount not to exceed \$209,996
- Appointed new Planning Commissioners to fill three (3) vacancies by Resolution for four-year term (two appointees for January 2022 thru January 2026 term; one appointee for February 2022 thru February 2026 term)
- Approved issuance of a Proclamation in Support of the nation of Ukraine to symbolize its Democracy, Freedom and Independent Sovereignty

- Adopted Resolution in opposition to the Proposed Taxpayer Protection and Government Accountability Act - Statewide Initiative
(No. AG #21-0042a1)

March 2022

- Authorized a Letter of Support transmitted on February 24, 2022 from Mayor Xavier to State Assembly member Rebecca Bauer-Kahn (D-16th District) to support statewide legislation AB 2374 - Crimes against public health and safety: illegal dumping
- Appointed Teresa L. Stricker as City Attorney, effective April 19, 2022; approving an employment agreement with the new City Attorney
- Appointed seven (7) Commissioners to the San Pablo Youth Commission (SPYC)

April 2022

- Authorized/Ratified Letter Transmitted on March 15, 2022 from San Pablo Mayor Xavier to State of California State Legislators Nancy Skinner (D-9th District) and Buffy Wicks (D-15th District) regarding State of California State Budget one-time Capital Funding earmarks for San Pablo Capital Projects under consideration
- Adopted the American Rescue Plan Act (ARPA) funding allocation and appropriation of Part I (\$900,000) & Part II (\$6,513,466) eligible expenses as government services under the public sector revenue loss category which totals \$7,413.467 for the City of San Pablo as a non-entitlement unit; and designating a special revenue fund under the proposed FY 2022-27 five-year general fund budget for all applicable financial compliance and reporting requirements pursuant to U.S. Treasury Final Rule Regulations
- Authorize Future Funding Mechanisms to annually fund new Youth Programs and/ or Municipal Broadband/ Public Fiber Infrastructure and Commission additional City Surveys regarding potential amount, mechanism and timing for Local Tax Measures for City Council Consideration
- Authorized ratification of letter transmitted on April 4, 2022 from San Pablo Mayor Xavier to U.S.

Senator Alex Padilla regarding support for Contra Costa County Building Electrification Retrofit Pilot Project for FY 2023 Non-Defense Congressionally Directed Spending Request

- Authorized two (2) appointments to the City’s Childhood Obesity Prevention Advisory Group for terms February 2022 to February 2024, and May 2022 to May 2023
- Authorized amendments to the FY 2021-23 Council Priority Workplan: (1) Policy #310 – Hold a Housing Policy Workshop for the City Council to explore expanding housing activities, programs and services related to City’s new Housing Element for period 2023-2031, to be scheduled prior to the City Council’s consideration of an updated City Council Priority Workplan in 2023 (October 2022). (2) Policy #509.2: Explore the viability of a new joint program with West Contra Costa Unified School District to provide licensed mental health social workers in San Pablo schools to complement the existing J.E.W.L. program (and Measure S funded services), and test community support for the potential program in the 2023 Annual City Survey and 2023 Public Safety Survey, including expanded youth respondent data sets in both surveys (October 2022)

June 2022

- Certified Annual Independent Report from Citizens’ Oversight Committee for Measure Q/Measure K Sales Tax Measures for period ending June 30, 2021
- Authorized letter transmitted by Mayor Xavier to West Contra Costa Unified School District Board President and Trustees regarding support for positive school climate policy amendment to potentially reinstate School Resource Officers (SROs) for all District campuses in West Contra Costa cities
- Adopted FY ’2022-24 2-year GF



Operating Budget (\$50.13M) & (\$52.5M) & Capital Improvement Projects Budget (\$1.0M)

- Authorized an amended restated service agreement with the West Contra Costa Integrated Waste Management Authority for the City of San Pablo to provide certain financial services to the authority for \$2,659.27 per month beginning July 1, 2022 and ending December 31, 2022
- Authorized execution of an Animal Control Services agreement between the City of San Pablo and Contra Costa County Animal Control Services for FY 2022-23 and FY 2023-24, effective July 1, 2022 through June 30, 2024, which will automatically renew for successive three-year periods unless terminated
- Authorized an annual consulting services agreement with SPEDC for FY '2022-23 in the amount of \$562,500 to fund contract
- Approved/Established the FY 2022-23 GANN Appropriation Limit: \$53,959,210

July 2022

- Adopted 5-year MOU employee labor agreements with: SPPEA (Line Unit); SPPEA (Management Unit); Association of Intermediate Employees (AIE); and Operating Engineers No. 3 (OE3), effective 07/01/22 – 06/30/27
- Adopted and acknowledged presentation to the City Council of the City's First Digital Budget Book for the recently adopted Biennial GF Operating and CIP Budget for FY 2022-23 and FY 2023-24

August 2022

- Authorized an amendment to the FY 2021-2023 Council Priority Workplan by adding: "City of San Pablo 75th anniversary celebration for the City's incorporation date of April 27, 1948"; (2) acknowledged a program expense budget of \$50,000 funded from FY 2022-23 City Manager Contingency Reserve for this purpose; and (3) Designated a temporary ad-hoc subcommittee (mayor and vice mayor) of the city council for coordination of event celebration, program and promotional activities with the city manager and designated staff per SPMC Section 2.16.070 requirements
- Authorized execution of a legal services agreement with Sher Edling, LLP. to represent the City of San Pablo on a contingency fee basis in litigation over PCB Contamination
- Authorized cancellation of the November 8, 2022 Municipal Election and instead

appointing the individuals nominated to each vacant office to take office on December 5, 2022

September 2022

- Authorized a Proclamation recognizing and celebrating the ten-year (10) anniversary of the San Pablo Economic Development Corporation
- Authorized acceptance of the Second Installment of American Rescue Plan Act (ARPA) Grant Funds in the amount of \$3,706,633; (2) accounted for the Funds in a separate special revenue fund 120 created to assure compliance with all applicable Federal usage and reporting requirements; and (3) allocated the funds to replace public sector revenue losses due to COVID-19-19 in accordance with Federal requirements
- Authorized re-appointment of one of two vacancies to the City's Childhood Obesity Prevention Advisory Group for term August 13, 2022 to August 12, 2024
- Adopted amending the City's Classification and Compensation Plan for FY 2022/23 by reallocating one (1) full-time, vacant Senior Permit Technician to a full-time permit technician I/II and adding one (1.0) full-time Permit Technician I/II
- Authorized operational directive to reinstate the City's Annual Halloween Event on Thursday, October 27, 2022 outdoors at City Hall; and acknowledged a one-time program special event budget of \$8,500 to be paid from FY 2022-23 city manager contingency reserve funds
- Authorized accepting a private donation request and authorizing city staff to install a tree and plaque in memory of Senior Permit Technician, Mary Ann Delgado, who passed away on July 17, 2022
- Allocated/Appropriated FY '2022-23 Casino San Pablo Contract Revenue + P.I.L.O.T. of \$32.6M (65.2% Portion of Total GF Revenue) and FY 2023-24 Casino San Pablo Contract Revenue + P.I.L.O.T. of \$33.7M (64.2% Portion of Total GF Revenue)

October 2022

- Authorized appointment of twelve (12) Commissioners to the San Pablo Youth

Commission for FY 2022-23

- Authorized re-appointment of one of two vacancies to the San Pablo Safety Commission for the term September 15, 2022 through September 14, 2026
- Authorized appointment of one of two vacancies to San Pablo Community Foundation Grant Review Committee for the term October 17, 2022 to October 16, 2024
- Maintain City's Financial Credit Rating: A-/A-
- Achieved '20-21 GOFA Excellence in Financial Reporting (26th Consecutive Year Award Recipient)
- No FTE Employee Layoffs (13th Consecutive Year)



COMMUNITY AND ECONOMIC DEVELOPMENT ACCOMPLISHMENTS

ACTIONS & PROJECT AUTHORIZATIONS IN 2022

January 2022

- Adopted an Ordinance Amending Chapter 15.52 of the San Pablo Municipal Code regarding health and safety inspections of residential property; Chapter 8.02 regarding property maintenance and abatement of nuisances; and Chapter 15.04.020 regarding Building Code Appeals
- Approved direction to City staff in implementing goals and strategies from the City's Affordable Housing Strategy, adopted by Resolution 2020-148 on November 16, 2020

February 2022

- Approved revisions to the program guidelines of the San Pablo Loan Assistance for Sustainable Housing ("SPLASH") Program to support

homeownership for low-income households

March 2022

- Authorized the submittal of the City of San Pablo Housing Element Annual Progress Report for Calendar Year 2021 to the California Department of Housing and Community Development and the Governor’s Office of Planning and Research

April 2022

- Approved the leasing by Lotus Hotels, Inc. of a portion of the Holiday Inn hotel property to AT&T for the installation of cell antennas on the Holiday Inn sign located at 2525 San Pablo Dam Road and granting a utility easement to PG&E on City-owned property with APN: 417-290-014 to provide power to the cell antennas
- Authorized the City of San Pablo’s submittal of the City of San Pablo General Plan Annual Progress Report for Calendar Year 2021 to the California Department of Housing and Community Development and the Governor’s Office of Planning and Research
- Authorized the execution of a Disposition and Development Agreement (DDA) with Novin Development Corporation for the sale and development of the property located at 1820 Rumrill Blvd to provide 45-unit affordable housing project; and authorized a purchase money note of \$935,250 for the fair market value of the land and a \$1,000,000 loan from low-and moderate-income housing asset funds

June 2022

- Authorized implementation of the FY 2022/2023 Building, Planning, and Public Works user fee increases the City Council previously determined shall take effect on July 1, 2022 based on the Bureau of Labor Statistics Employment Cost Index; and adopted Resolution applying the West Contra Costa Transportation Advisory Committee (WCCTAC) approved inflationary factor to implement increases to WCCTAC Sub-Regional Transportation Mitigation Program (STMP) fees effective July 1, 2022 pursuant to Section 15.62.040 of the San Pablo Municipal Code
- Authorized first amendment to the consultant services agreement with 4Leaf, Inc. for Residential Health & Safety (RH&S) program coordination and inspection services to (1) extended the term of the contract for one year

through June 30, 2023; (2) established new adjusted rates for FY 2022-23, (3) increased the compensation under the agreement by an amount not to exceed \$310,000, for total compensation not to exceed \$410,000, with up to \$50,000 of the additional compensation allocated from FY 2021-22 budgeted funds and up to \$260,000 of the additional compensation allocated from proposed budgeted funds for FY 2022-23; and (4) added requirements to insure compliance with the City’s COVID-19 policies

- Authorized execution of legal services agreement between the City and Murphy & Associates regarding economic development activities for up to \$50,000 for FY 2022-23, with a renewal option for up to \$50,000 for FY 2023-24, for a total contract amount not to exceed \$100,000; 2) executed a legal services agreement between the City and Murphy & Associates regarding Housing Successor Agency activities for up to \$30,000 for FY 2022-23, with a renewal option for up to \$30,000 for FY 2023-24, for a total contract amount not to exceed \$60,000; and 3) a Resolution of the San Pablo Local Successor Agency authorizing the executive director to execute a legal services agreement between the Local Successor Agency and Murphy & Associates for activities and obligations of the successor-in-interest to the former redevelopment agency of the City of San Pablo for up to \$30,000 for FY 2022-23, with a renewal option for up to \$30,000 for FY 2023-24, for a total contract amount not to exceed \$60,000

August 2022

- Authorized correspondence in support of the development of Alvarado Gardens at 13831 San Pablo Avenue (Old City Hall) to State of CA Housing and Community Development

September 2022

- Authorized public hearing, comment and direction on a First Draft Housing Element Update for the City of San Pablo that is subject to public review prior to submittal to the California Department of Housing and Community Development for a 90-day review period

October 2022

- Authorized self-certification compliance with CA State Housing Laws as an eligibility requirement for the One Bay

Area Grant (OBAG) Cycle 3 Funding Program

- Authorized execution of an agreement with Earth Team for waste reduction and data collection services, from FY 2022-23 through FY 2026-27, subject to funding availability, for a total contract amount not to exceed \$78,267 over the five (5) year period
- Authorized City staff to provide West Contra Costa Transportation Advisory Committee with recommendations regarding the San Pablo Avenue Multimodal Corridor Study conducted by the West Contra Costa Transportation Advisory Committee
- Authorized application to the Local Agency Technical Assistance Grant Program for \$168,000 to expand Broadband Access along Road 20 and San Pablo Avenue; and (2) authorized execution of any agreements with the California Public Utilities Commission for grant award

COMMUNITY SERVICES ACCOMPLISHMENTS

February 2022

- Authorized execution of an Exclusive Negotiations Agreement with Novin Development Corporation on the property located at 1820 Rumrill Boulevard for negotiation of a disposition and Development Agreement for 45-unit and 100% Affordable Housing Project

April 2022

- Authorized execution of an Amended Sub-Lease Supplement No. 5 between City of San Pablo and Contra Costa County Detailing 52 Operating Hours per Week, including 12 supplemental hours at City expense of \$112,734 for the San Pablo Library for FY '2022-23

June 2022

- Adopted an updated Community Services Department Master Fee Schedule for programs, services and facility rental rates, effective September 1, 2022
- Authorized a professional services agreement with Bajan Security for one-year of (1) security services at Rumrill Sports Complex and security and greeting services at City Hall for an amount not to exceed \$150,000, and (2) primary security guard services for private rentals of City Facilities to be paid by the renters

- Authorized waiving the City's own requirements for a competitive proposal process due to staffing and circumstances brought about by the COVID-19 pandemic and emergency; (2) Approved amendments extending the following agreements for the Community Services Department for Fiscal Year 2022-2023 and increasing compensation: Bay Area Community Resources (BACR), Catholic Charities, Desarrollo Familiar, Inc. dba Familias Unidas, and Public Profit

- Authorized the Childhood Obesity Prevention Advisory Group (COPAG) recommendations for Childhood Obesity Prevention (COP) programs for FY 2022-23; and (2) authorized execution of grant agreements / contracts with eligible agency providers for childhood obesity prevention programs for a total amount not to exceed \$250,000 for all contracts for FY 2022-23

July 2022

- Authorized acceptance of a donation in the amount of \$45,000 from the San Pablo Senior Advisory Board for the procurement and installation of an audio-visual system at the Church Lane Senior Center

October 2022

- Acknowledged presentation to the City Council by Public Profit on the Annual San Pablo Beacon Community Schools Initiative for FY 2021/22 Program Evaluation
- Successfully conducted 2022 Unity Day and Anti-Bullying and Prevention Events

November 2022

- Successfully conducted 2022 Veteran's Day Celebration Event

December 2022

- Successfully planned for a 2022 Annual Holiday Tree Lighting Celebration

CAPITAL PROJECTS/PUBLIC WORKS ACCOMPLISHMENTS

January 2022

- Re-appropriated Environmental Protection Agency (EPA) grant funds in the amount of \$50,000 from the Regional Alternative Compliance for a Sustainable Bay Project (0904) to the Sutter Avenue Urban Greening Phase 1 Project (0300); (2) Appropriated State Water Resource Control Board (SWRCB) grant funds in the Amount of \$1,560,000 to the Sutter Avenue Urban Greening Phase 1 Project (0300); and (3) Authorized the City Manager to enter into an agreement with Geosyntec Consultants for engineering and design consultant services in the amount of \$350,257 with a 10% contingency For a total authorization of \$385,283 for the Sutter Avenue Urban Greening Phase 1 Project
- Authorized Acceptance of Work performed by Ghilotti Construction, Inc. for the Wildcat Creek Restoration and Greenway Trail Project (0201) and Directing that a Notice of Completion be prepared and filed with the County Recorder

February 2022

- Authorized ratifying the City of San Pablo Grant Application of \$377,000 from the CA Department of Transportation (CalTrans) Clean California Local Grant Program for The Old Town Beautification and Bush Avenue Park Project
- Accepting and appropriating grant funds from the California Natural Resources Agency (CNRA) Proposition 68 Urban Flood Protection Program to City of San Pablo's Sutter Avenue Urban Greening Phase 1 Project (0300) in the amount of \$1,760,000
- Adopted the City of San Pablo Bicycle and Pedestrian Corridor Study

March 2022

- Authorized an agreement with West Contra Costa Transportation Advisory Committee (WCCTAC) for Sub-Regional Transportation Mitigation Program (STMP) Grant funds in the amount of \$668,000; (2) Appropriated WCCTAC's STMP grant funds to the San Pablo Avenue Bridge Replacement Project (0202); and (3) Authorized

an agreement with Mark Thomas and Company, Inc. for engineering and design consultant services for the San Pablo Avenue Bridge Replacement Project (0202) in the amount of \$1,227,473 with a design contingency of \$175,527 for Phase 1 for a total authorization of \$1,403,000

- Authorized the Public Works Department to apply for to \$8.5M from the California Natural Resources Agency (CNRA) Urban Greening Grant Program for the revitalization of the park at 2600 Moraga Road through the San Pablo Area for Recreation and Community Project (SPARC)
- Authorized the Public Works Department to apply for up to \$7,500,000 from the California Department of Transportation (CalTrans) Active Transportation Program for the Broadway-El Portal Safe Routes Project
- Accepted and Appropriated grant funds from the California Department of Transportation (CalTrans) Clean California Local Grant Program in the amount of \$327,300; and California State Parks per Capita Program in the amount of \$196,899 to the Bush Avenue Pocket Park Project (0502); (2) Accepted and Appropriated grant funds from the CalTrans Clean California Local Grant Program to the Old Town Beautification Project (0957) in the amount of \$49,700
- Adopted the City of San Pablo Safe Routes to School Master Plan

April 2022

- Waived competitive bidding requirements pursuant to San Pablo Municipal Code Section 3.16.110(e) for Cooperative Purchasing; and Authorized the purchase of litter and recycling receptacles from Forms+Surfaces through the State of California Multiple Award Schedules (CMAS) in an amount not-to-exceed \$334,000 from funds received from West Contra Costa Integrated Waste Management Authority and earmarked for solid waste management programs
- Authorized the Public Works Department to apply for a CalTrans Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant in the amount of \$9M for the San Pablo Avenue Bridge Replacement project (0202)

May 2022

- Authorized and re-appropriated \$13,405 from the FY 2021/22 CIP General Fund to the engineering & administration professional services operating budget;



and (2) executed the third amendment to agreement for Consulting services between the City of San Pablo and Toole Design Group, LLC. for additional design services to implement the San Pablo Bicycle and Pedestrian Corridor Study in an amount of \$39,642 with a 15% Contingency for a total agreement authorization not to exceed \$371,213 and extend the term to expire on December 31, 2023

- Appropriated grant funds from the California Department of Transportation (CalTrans) Highway Safety Improvement Program in the amount of \$773,298; (2) Re-appropriated \$85,922 for required grant match funds from the FY 2021/22 CIP General Fund to the Church Lane/Willow Road and El Portal Drive/Mission Bell Drive Intersection Improvement Project (0701); (3) Approved and adopted plans and specifications for the Church Lane/Willow and El Portal/Mission Bell Intersection Improvement Project (0701); and (4) Authorized a contract agreement with GradeTech, Inc. for the Church Lane/Willow Road and El Portal/Mission Bell Drive Intersection Improvement Project (0701) in the amount of \$694,973 with a 15% contingency for a total authorization of \$799,220

June 2022

- Accepted and Appropriated CalRecycle SB 1383 Local Assistance Grant Program Funds in the amount of \$44,776 for SB 1383 Implementation Activities
- Authorized waiving the City's own requirements for a competitive proposal process due to staffing and circumstances brought about by the COVID-19 pandemic and emergency; (2) approved amendments extending the terms and increasing compensation for the following agreements for the Public Works Department for FY 2022-2023: Anchor Engineering, Bellecci & Associates, Bureau Veritas North America, Cal Engineering & Geology, CSG Consultants, Exaro Technologies, Harrison Engineering, Miller Pacific Engineering Group, Park Engineering, Quincy Engineering, Subtronic Corporation, Bay Alarm, DNG Janitorial, and Karla's Janitorial
- Approved SB 1 Road Maintenance and Rehab Account Funding/Project List Amendment for FY 2022-23 and include City-wide Slurry Seal Pavement Rehab Project for total appropriation of (\$1.8M)

July 2022

- Authorized execution of an agreement



with Kimley-Horn for design services for the City of San Pablo Contra Costa College Mobility Hub Master Plan Project (0901) in an amount not to exceed \$200,000

- Authorized and appropriated the CalTrans Sustainable Communities Planning Grant in the amount of \$265,590 to the Sustainable Transit Oriented Development Master Plan Project (0956); and (2) Authorized execution of an agreement with IBI Group for design services for the Sustainable Transit Oriented Development Master Plan in an amount not to exceed \$265,436
- Authorized the Public Works Department to apply for Metropolitan Transportation Commission (MTC) One Bay Area (OBAG) 3 program for up to \$3,500,000 in grants for the Broadway Safe Routes to School Project and the Church Lane Gap Closure Project

August 2022

- Authorized execution of an agreement with Gates and Associates for the design of a Pocket Park on Bush Avenue in the amount of \$90,000, with 10% contingency for a total authorization of \$99,000

September 2022

- Authorized Annual Progress Report of the City's Management Plan for the Community Rating System and 2022 Re-certification
- Authorized acceptance and appropriation of grant funds from the Metropolitan Transportation Commission for Transportation Development Act Article 3 Pedestrian / Bicycle project funding in the amount of \$85,000 for the Wildcat Creek trail crossing enhancements project (0702); (2) appropriated Measure J funding in the amount of \$90,246 for the Wildcat Creek Trail Crossing Enhancements project (0702); and (3) authorized execution of agreements

related to accepting the grants

- Authorized re-appropriation of funds in the amount of \$1,201,598 from The Wildcat Creek Restoration and Greenway Trail Project (0201) to the Rumrill Complete Streets Project (0700) to augment the construction contingency
- Authorized re-appropriation of funds in the amount of \$50,000 from the Wildcat Creek Restoration and Greenway Trail Project (0201) to the Sutter Urban Greening Project (0300) to augment the design phase budget and contingency; and (2) authorized execution of the second amendment to agreement for consulting services between the City of San Pablo and Geosyntec Consultants for up to \$29,971 in additional design services for the Sutter Urban Greening Project (0300), with a \$44,471 contingency amount, for a total contract authorization not to exceed \$435,283
- Authorized increasing the total authorization for the agreement with Ghilotti Brothers, Inc. for the construction of Rumrill Boulevard Complete Streets Project by \$1,201,598, to a total authorization of \$17,107,478, which includes approximately 14% in contingency

October 2022

- Authorized acceptance and appropriation of grant funds from the Metropolitan Transportation Commission (MTC) for Transportation Development Act (TDA) Article 3 Pedestrian / Bicycle project funding in the amount of \$120,000 for the Safe Routes to School Rectangular Rapid Flashing Beacon (RRFB) Project (0703)
- Authorized ratification of the letter transmitted on September 28, 2022 from San Pablo Mayor Xavier to the State of California Transportation Commission to support the Interstate 80/ San Pablo Dam Road Interchange Improvements Phase 2 project application for the 2022 Trade Corridor Enhancement Program.

PUBLIC SAFETY ACHIEVEMENTS

January 2022

- Authorized an appropriation of \$60,000 in grant funding from the office of traffic safety to participate in the selective traffic enforcement program to conduct traffic safety enforcement operations to reduce the number of persons killed and injured in traffic collisions involving alcohol or other primary collision factors
- Authorized the San Pablo Police Department to accept and appropriate \$40,000 in grant funding from the CA Office of Traffic Safety to participate in the traffic records improvement project grant program to upgrade existing Electronic Crash Reporting Solution and Citation Systems
- Authorized purchase of furniture for the conversion of Old Fire Station #70 into the Police Department Annex Building, where Code Enforcement, Training, Tobacco Enforcement and Community Outreach units must relocate to after the sale of Building 5, from MTA Furniture using existing government procurement
- Authorized execution of a professional services agreement with Mack5 and appropriated \$882,925 for project, design and construction management for the new San Pablo Police Department Headquarters and Training Facility (320-0104-43605) which will be funded by proceeds from the 2022 Lease Revenue Bonds

February 2022

- Approved adopted plans and specifications for the San Pablo Police Annex Project (SPPD21)("Project"); (2) Appropriated a total of \$200,000 from FY 2021-22 general fund designated reserves (GFDR) Fund Balance to police capital expenses account for the Project; and (3) Awarded a contract with the lowest bidder, Cal Pro Service Corp., for the San Pablo Police Annex Project in the amount of \$196,360 with a 15% Contingency for a total authorization of \$225,814
- Authorized amended agreement with Contra Costa Health Services to provide C.O.R.E. services for seven months from December 1, 2021 through June 30, 2022 at a cost not to exceed \$58,493 for a regional coordinated outreach, referral and engagement (C.O.R.E.) homeless outreach team to identify, engage and connect

persons experiencing homelessness to healthcare, social services and housing; and (2) Appropriated a total of \$83,493 from FY 2021-22 GFDR Fund Balance to the Police Department Budget to fund the program

April 2022

- Authorized and declared certain Police Department equipment as surplus property to be disposed of pursuant to San Pablo Municipal Code Section 3.16.120; (2) Authorized the acceptance and appropriation of \$13,827 in funds anticipated to be Received from the 2021 Justice Assistance Grant Program (JAG); (3) Authorized the purchase of a new traffic message trailer to assist the traffic division in speed enforcement; and (4) Authorized waiver of formal bid requirements and to purchase one (1) Stalker Message Center 360 trailer from Stalker Radar at a cost of \$18,742

May 2022

- Adopted an Ordinance establishing a military equipment use policy for the San Pablo Police Department
- Authorized a consulting agreement with LPA, Inc. for creation of project bridging documents for the new San Pablo Police Headquarters and Training Facility; and Appropriated \$747,375 from 2022 Lease Revenue Bonds proceeds to the project account 320-0104-43605 to fund the agreement
- Accepted and Appropriated \$2,000,000 in grant funds from the State of California Department of Social Services to provide one-time funding for City of San Pablo Alternative Policing and Mental Health Program to support the Contra Costa County Anytime, Anyone, Anywhere (A3) Mental Health Community Crisis Response Initiative

June 2022

- Authorized execution of the first amendment to the Tri-City Dispatch Services and CAD/RMS Agreement extending the term for a period of one-year through June 30, 2023; and (2) negotiated a new five-year Tri-City Dispatch Services and CAD/RMS agreement with the City of Pinole and the City of Hercules beginning July 1, 2023, and extending through June 30, 2028
- Authorized execution of fourth amendment to an agreement with Contra Costa Health Services for a

regional Coordinated Outreach, Referral and Engagement (C.O.R.E.) homeless outreach team to identify, engage and connect persons experiencing homelessness to healthcare, social services to extend C.O.R.E. services one year, from July 1, 2022 through June 30, 2023, at a cost not to exceed \$100,416 for the year, with a total compensation under the agreement not to exceed \$284,479

August 2022

- Acknowledged presentation of the FY 2021-23 Year End Annual Report from the San Pablo Police Department

September 2022

- Authorized execute a consultant services agreement with Earth Island Institute for outreach, education and community cleanup services in an amount not to exceed \$3,000 for each of five (5) fiscal years, from FY 2022-23 through FY 2026-27, subject to funding availability, for a total contract amount not to exceed \$15,000 over the five (5) year period
- Authorized acceptance of and appropriating \$12,255 in funds to be received from the 2020 Justice Assistance Grant program (JAG); and (2) authorized the payment of \$10,000 to the Contra Costa County District Attorney's office to establish an electronic interface with Peregrine and Karpel Software so the San Pablo Police Department may securely and efficiently transmit request for prosecution files
- Authorized execution of a five-year agreement with Axon Enterprise, Inc. for FY 2022/23 through 2026/27 at a five-year budgeted cost not to exceed \$907,215 for the purchase of body-worn camera equipment, hardware, software, warranty, service, maintenance, and training; and (2) waived formal bid requirements for services from Axon Enterprise, Inc

October 2022

- Acknowledged presentation of Public Safety Survey Results (August 2022) by Dr. Gary Manross of Strategy Research Institute, Inc
- Acknowledged presentation of San Pablo Police Department Headquarters and Regional Training Center Conceptual Design
- Authorized increasing maximum fees for the towing of motor vehicles pursuant to Chapter 2.60 of the San Pablo Municipal Code, and superseding Resolution 2015-180

POLICE DEPARTMENT ACCOMPLISHMENTS

- Overall violent crime has been reduced by 8%, with overall Part-1 crimes down 13% since 2021
- The police department has seized more than 80-firearms in 2022 (through October)
- The PD Annex project renovated the previously occupied Contra Costa County Engine-70 Fire Station. Subsequently staff from the newly formed Priority Oriented Policing Unit (POP) moved into the space in August. The POP Unit is made up of professional and sworn staff dedicated to address priority quality of life issues surrounding blight, illegal dumping, and traffic. Additionally, specially trained officers are tasked with conducting proactive outreach and response to our homeless population as well as those suffering from behavioral health issues to connect them with appropriate resources. This unit has already proven to be a valuable asset in partnering with our business and residential community to identify solutions
- Staff remained active in community engagement in holding 16-Neighborhood Watch meetings and 6-Business Watch meetings. The police department has received positive feedback through these established programs with the integration of the POP Unit and our efforts to impact San Pablo's quality of life issues
- The Tobacco Enforcement & Outreach Unit remained active in efforts to keep our youth away from the dangers of tobacco use. The unit taught 66-classes to more than 160 children. Staff also worked with businesses to ensure responsible tobacco sales in accordance with local and state laws. The unit conducted 107-inspections and 9-special operations resulting in 21-administrative citations and \$12,000 in fines
- Juvenile Education Welfare Liaison (JEWL) Officers presented 60 GREAT classes to more than 300 6th Grade students. JEWL Officers also conducted 24 mentoring sessions, participated in more than 300 mediations, and delivered 6 Active Shooter Presentations.
- The Police Department has continued participation to develop a forward-looking response to the behavioral

health crisis within the region. Officers from the POP Unit have begun to coordinate response and training with county clinicians to establish an efficient workflow to serve individuals in crisis

- The Police Department continued to prioritize traffic safety through grant funded operations, campaigns, and training. Twenty-five special traffic enforcement operations were conducted to target priority issues of speeding, DUI, and general traffic safety resulting in 169-citations issued and 17-arrests



INTERNAL POLICE DEPARTMENT ACHIEVEMENTS

- The Police Department held the second Awards Ceremony to recognize the exceptional work from the men and women of SPPD. Additionally, for the first time, the Chief of Police recognized key stakeholders from the community who have served to make San Pablo safer:
 - Deputy District Attorney of the Year: Chad Mahalich
 - Business of the Year: La Strada Ristorante Italiano
 - Community Member of the Year: Sharon Alexander – Arthur Jean Safe Place

- Recruitment and hiring have been prioritized as the Police Department has successfully hired 7-police officers, 1-police service technician, 2-police administrative clerks, 1-support services manager, and 1-cadet
- Since 2018, the police department has successfully recruited more than 21-lateral police officers from other agencies. Many of these officers are coming from agencies significantly larger than SPPD. This is an unprecedented accomplishment for SPPD in the department's history and highlights the unique opportunity to working in our community
- Following a competitive recruitment, Peggy Chou was selected for appointment to the position of Support Services Manager. Peggy was previously a police officer working administratively within the Richmond Police Department's Personnel, Recruitment, and Training Unit
- 2021 Internal Promotions included:
 - Lieutenant Ravinder Singh
 - Sergeant Anthony Biama
 - Sergeant Justin Gatlin
 - Support Services Supervisor Kristin Miller
- The SPPD Social Media Team utilized virtual outreach and engagement resources on all platforms to increase community engagement resulting in an increase of more than 13% with more than 21,200 followers from Facebook, Instagram, Twitter, TikTok, and Next Door
- Creation of the fifth consecutive SPPD Annual Report which increased community engagement, transparency, and assisted in recruitment (July 2022)
- Officer Kitchen was selected as the Police Department's newest K9 Officer and subsequently his partner Riggs was introduced. Riggs is a 2-year old Belgian Malinois

Type of Crime	2021	2022	% Change
Homicide	0	0	0%
Rape	11	5	-55%
Robbery	56	56	0%
Aggravated Assault	71	66	-8%
Burglary	70	25	-65%
Larceny- Theft	318	244	-24%
Motor Vehicle Theft	252	287	+13%
Total	778	683	-13%

Source: Year over year analysis of reported offenses (Jan-Oct)