



CITY OF SAN PABLO

*City of New Directions*

# 2023 YEAR OF RESTORATION

## SAN PABLO CITY COUNCIL

ABEL PINEDA, Mayor

PATRICIA PONCE, Vice-Mayor

ARTURO CRUZ, Councilmember

ELIZABETH PABON-ALVARADO, Councilmember

RITA XAVIER, Councilmember

## CITY COUNCIL, BUDGET & FISCAL ACCOMPLISHMENTS

### January 2023

- Adopted Comprehensive Annual Financial Report (C.A.F.R.) for FY period ending 06/30/22
- Authorized confirmation of the City Council's Determination that Brown Act Bodies in the City of San Pablo continue to meet remotely in compliance with AB 361 Requirements (January 2021 – Current)
- Authorized proceeding with retaining Francisco and Associates, Inc. to conduct benefit analysis and Strategy Research Institute, Inc. to conduct community outreach services for the San Pablo City-wide Street Lighting and Landscape District No. 1982-1.
- Authorized the City of San Pablo Slogan "Teamwork San Pablo 2023 - The Year of Restoration" for the January-December 2023 period
- Authorized an additional one-time budget appropriation not to exceed \$40,000 from FY 2022-23 City Manager Contingency Reserve to augment the City's official 75th Anniversary Celebration on April 27, 2023
- Authorized Local Successor Agency of the former redevelopment agency of the City approving an administrative budget and adopting the Recognized Obligations Payment Schedule for FY 2023-24 ("ROPS 23-24")

### February 2023

- Authorized amendment to the professional services agreement with Maze & Associates for audit services from FY 2022/23 through FY 2025/26 in an amount not to exceed \$423,000, for a total not-to-exceed amount of \$760,250 over the life of the agreement
- Accepted a total of \$936,288 in grant funding over three fiscal years from the California Department of Justice to participate in the Tobacco Grant Program and appropriating funding in the same amount to the Police Department Budget to continue developing an effective, comprehensive, and strategic approach to combat illegal tobacco use among minors
- Authorized amendments the FY 2022-23 (Year 1) Biennial Operating Budget and Capital Improvement Projects Budget and appropriating \$1.045 million from the General Fund Designated Reserve
- Authorized accepting a donation in the amount of \$7,500 from the San Pablo Rotary Club and a one-time FY 2022-23 event sponsorship allocation in the amount of \$2,500 for the Wildcat Creek Story Walk Project
- Authorized (1) terminating, as of March 1, 2023, the local emergency proclaimed by

the City Council on March 16, 2020 due to COVID-19; (2) Determined that the City Council and other Brown Act bodies of the City continue to meet remotely through and including February 28, 2023 only due to COVID-19 social distancing recommendations from the Contra Costa Health Services Department under AB 361 findings; (3) Authorized City Manager to issue the post-COVID-19 City Operations Plan to take effect on March 1, 2023; and (4) Confirmed actions taken by the Director of Emergency Services.

### March 2023

- Acknowledged the Year-End December 2022 Annual City Survey Results by Strategy Research Institute, Inc.
- Authorized opposing the Taxpayer Protection and Government Accountability Act, State-wide initiative (No. AG# 21-0042a1) qualified for the November 5, 2024 State-wide ballot
- Authorized execution of a consulting services agreement with Townsend Public Affairs, Inc. for three years (FY 2023-2026) for legislative and public funding advocacy services, for a total compensation over the three years not to exceed \$207,000

### April 2023

- Authorized a consulting services agreement with Strategy Research Institute, Inc (SRI) for three years (FY 2023-2026) for community outreach services, for a total compensation over the three years not to exceed \$180,000
- Authorized a consulting services agreement with Integrated Marketing Communications (IMC) for three years (FY 2023-2026) for social media services, for a total compensation over the three years not to exceed \$156,600
- Authorized updated policy amendments to the new FY 2023-25 Council Priority Workplan:
  1. #119.00 establish a Legislative Advocacy Program and Platform Policy;
  2. #120.00 Continue to pursue passive / active recreational park development opportunities City-wide (i.e. 2600 Moraga Rd.)
  3. #205.1 Create POST-Pandemic programs to reengage residents, businesses and the community
  4. #210.00 Continue to be an "Employer of Choice" to attract and retain talent and continue to provide the community with exceptional service
  5. #411.00 Continue fiscal resilience, fiscal excellence and fiscal transparency #412.00 Create a City-wide Economic Development Strategy and Implementation Plan in consultation with the SPEDC

6. #413.00 Explore the creation of a Section 115 Trust Fund dedicated to funding CALPERS pension obligations
7. #515.00 Explore the feasibility of banning or regulating side show events within City limits via adopted Ordinance or other alternative solution(s)
8. #120.00 Increase via future adopted Ordinance City elected officials' salaries, (with no changes to other benefits), to take effect when there is a minimum of one (1) Councilmember who commences a new term after November 2024 election pursuant to all applicable State law requirements
9. #121.00 Explore the operational feasibility of staff bringing forward for Council Consideration every two years beginning in the Fall of 2026 an ordinance to increase City elected officials' salaries, with no other changes to benefits, to be considered by future adopted Ordinance at least 60 days in advance of every subsequent municipal election held after the November 2024 election, and before the sitting of the next elected Council per all applicable State law requirements
10. #202.2 Explore the feasibility of a new City-Sponsored Cinco De Mayo Festival Event for potential inclusion in the next multi-year general fund budget cycle during FY 2024-25 period

### May 2023

- Authorized ratifying a letter transmitted on April 17, 2023 from San Pablo Mayor Abel Pineda, on behalf of the San Pablo City Council, to US congressional representative John Garamendi (D-8th) thanking him for his Federal funding request in the amount of \$3 million in community project funding for the San Pablo Avenue Bridge Replacement and Re-alignment/Complete Streets Project
- Authorized a commemorative flag at the City Hall flag pole during the entire month of June 2023 recognizing lesbian, gay, bi-sexual, transgender and questioning community (LGBTQ)) pride month
- Authorize appropriation of: 1) the budget restorations for FY 2022-23 and 2023-24; 2) mid-cycle adjustments to the Biennial Operating Budget and 3) Appropriated \$2.99 million of General Fund Designated Reserves to fund said actions
- Authorized the Annual Appropriations Gann Limit for FY 2023-24 at \$56,152,121
- Authorized a letter transmitted on April 26, 2023 from San Pablo Mayor Abel Pineda, on behalf of the San Pablo City Council, to US Senator Alex Padilla thanking him for his Federal funding request in the amount of \$3 million for the City's municipal broadband project to fund and construct fiber optic cables

- Authorized a letter of support transmitted on April 27, 2023 from San Pablo Abel Pineda, (on behalf of the San Pablo City Council), to State Assemblymember Reginald Jones-Sawyer, Chair of the Assembly Public Safety Committee, and individual bill authors, on Fentanyl and substance use-related proposed state legislation

#### June 2023

- Recognized the 2023 Small Business of the Year - San Pablo Smiles Dentistry
- Certified Annual Independent Report from Citizens' Oversight Committee for Measure Q/Measure K Sales Tax Measures for period ending June 30, 2022
- Authorized a lease and full-service maintenance agreement with Eclipse Office Technology for thirteen multi-function copier/printers at an approximate 5-year total cost of \$307,260
- Authorized execution of side letters /modifications to memoranda of understanding, terms of employment and schedule of benefits for the period July 1, 2022 to June 30, 2027 for the following groups: Association of Intermediate Employees, San Pablo Police Employees Association, San Pablo Police Employees Association (management unit), Division Managers, Confidential Employees, Executive Management, and Contract Employees, in compliance with changes in California law effective January 1, 2023

#### July 2023

- Authorized the City's Classification and Compensation Plan and Organizational Chart for FY 2023/24

#### August 2023

- Authorized letter transmitted on July 13, 2023 from San Pablo Abel Pineda, on behalf of the San Pablo City Council, to the City's State Assemblymember Buffy Wicks (D-14th district) regarding a one-time \$3M State budget appropriation to fund the construction of the San Pablo Area For Recreation And Community (SPARC) Project, located at 2600 Moraga Road In San Pablo

#### September 2023

- Acknowledged the San Pablo Economic Development Corporation Report of Annual Services and Updates (FY 2022-23)
- Authorized Mayor Abel Pineda to execute a letter of support for Assembly Constitutional Amendment (ACA)13 (Ward) regarding voting thresholds for certain initiative measures and submission of advisory questions to voters
- Authorized execution of consulting services agreement with PFM Group Consulting LLC. for a Long-Range Financial Plan with a total authorization

not to exceed \$90,000 retroactively effective August 1, 2023

- Authorized execution of a consulting services agreement with Hinderliter De Llamas & Associates For Rental Registry Program Implementation and Administration Services for a five-year (5) period, with all costs of services to be paid from revenues generated by the program
- Appointed Brian Hickey as City Attorney effective October 16, 2023; and approved an employment agreement with the new City Attorney; and authorizing the Mayor Pineda to execute the agreement

#### October 2023

- Authorized a letter of support transmitted by Mayor Pineda to the State Of California Public Utilities Commission on September 20, 2023 to support Comcast's request for Federal funding account (FFA) funding to deploy and expand broadband infrastructure in the Contra Costa County region which is consistent with the City's Smart 5G strategic policy initiative adopted via Resolution No. 2020-132
- Authorized execution of a first amendment to the agreement with Liebert Cassidy Whitmore for legal services in the areas of labor negotiations and employment law, increasing compensation by up to \$50,000, for a total contract amount not to exceed \$100,000
- Authorized declaration of City-owned property located on Vale Road with APN: # 417-190-023-8 to be exempt surplus property under the California Surplus Land Act; and Authorized execution of a purchase and sale agreement to sell property to the Lytton Rancheria of California for the appraised value of \$3,050,000
- Authorized a letter of support transmitted on October 5, 2023 from Mayor Pineda, on behalf of the San Pablo City Council, To U.S. Secretary of Transportation Peter Buttigieg to support Contra Costa County Transportation Authority's Integrated Open Data Platform For Multimodal Accessible Transportation Program
- Authorized execution of an agreement with OpenGov Inc., for the subscription of professional services and hosting of citywide enterprise asset management services for three years for a total cost of approximately \$144,125
- Authorized 1) execution of an agreement with CLEARGOV to purchase new budgeting software, annual licensing and related professional services at a total cost not to exceed \$105,543.75 for 45 months, including a subscription total of \$21,108.75 for the remaining fiscal year; and 2) Appropriated \$21,108.75 from General Fund Designated Reserves - City facility maintenance and one-time

improvements to finance professional services (100-1420-43600)

#### Other Accomplishments

- Maintain City's Financial Credit Rating: A-/A-
- Achieved '21-22 GOFA Excellence in Financial Reporting (27th Consecutive Year Award Recipient)
- No FTE Employee Layoffs (14th Consecutive Year)

## COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT & HOUSING ACCOMPLISHMENTS

### ACTIONS & PROJECT AUTHORIZATIONS

#### January 2023

- Authorized an agreement with Central Square Technologies, LLC. To purchase software, annual licensing and related professional services to update the TRAKIT.NET permit processing system to community development advanced premise at a cost of \$129,857.40 including a first year subscription total of \$28,800
- Authorized Housing Successor Agency to execute a subordination agreement with Beneficial State Bank for the Rumrill Place Apartments (1883 Rumrill Boulevard)
- Adopted ordinance amending chapter 15.04 of the SPMC by adopting by Reference the 2022 California administrative code; 2022 California Building Code Volumes 1 and 2, as amended; 2022 California Residential Code, as amended; 2022 California Electrical Code; 2022 California Mechanical Code; 2022 California Plumbing Code; 2022 California Energy Code, as amended; 2022 California Historical Building code; 2022 California Fire Code with Amendments adopted by the Contra Costa County Fire Protection District; 2022 California Existing Building Code; 2022 California Green Building Standards Code; 2022 California Referenced Standards Code; and the 2021 International Property Maintenance Code, as Amended

#### March 2023

- Authorized approving and authorizing the execution of an amended and restated disposition and development agreement with Danco Communities and San Pablo Church Lane, LP. for the sale and development of a portion of former San Pablo City Hall located at 13831 San Pablo Avenue, San Pablo, California
- Authorized the submittal of the City of San Pablo Housing Element Annual Progress Report for Calendar Year 2022 to the State of CA HCD and Governor's OPR

- Authorized the submittal of the City of San Pablo General Plan Annual Progress Report for CY 2022 to the California Department of Housing and Community Development and the Governor’s Office of Planning and Research.

**April 2023**

- Authorized a subordination agreement with Pacific West Bank for the first phase of the Alvarado Gardens project to be developed by Danco Communities and San Pablo Church Lane, LP. on a portion of the former City Hall property located at 13831 San Pablo Avenue
- Authorized a consulting services agreement with the San Pablo Economic Development Corporation for FY 2023-24 through 2025-26 in an amount not to exceed \$1,687,500 over the three-year term of the agreement
- Authorized a two-year administrative services agreement with San Pablo Economic Development Corporation to continue the San Pablo Loan Assistance for Sustainable Housing (“splash”) Program to support homeownership for low-income households
- Authorized an art permit for a proposed public art mural to be located on a self-storage commercial building at 2622 Moraga Road, APN: # 416-140-052

**May 2023**

- Authorized a consulting services agreement with 4Leaf, Inc. for FY 2023-24 through 2025-26 in an amount not to exceed \$775,000 over the three-year term for on-call inspection, plan check, permit technician and related services
- Authorized a three-year consulting services agreement with Bureau Veritas North America, Inc. in an amount not to exceed \$75,000 per fiscal year, for total amount not to exceed \$225,00 over the term of the agreement, for on-call plan check, plat review, inspection, permit processing and related services

**June 2023**

- Authorized (1) implementing the FY 2023/2024 Building, Planning, and Public Works User Fee increases the City Council previously determined shall take effect on July 1, 2023 based on the Bureau Of Labor Statistics Employment Cost Index, and (2) Applied the West Contra Costa Transportation Advisory Committee (WCCTAC) approved inflationary factor increases to WCCTAC Sub-regional Transportation Mitigation Program (STMP) fees effective July 1, 2023 pursuant to section 15.62.040 of the SPMC
- Authorized development of an AB 617 community emissions reduction plan by the AB 617 Community Steering Committee and the Bay Area Air Quality Management District

- Adopted an ordinance amending the San Pablo Zoning Code Chapter 17.54, parking and loading, section 17.54.020, residential off-street parking requirements, regarding off-street parking requirements for family day care homes

- Adopted an ordinance amending the San Pablo Municipal Code Chapter 15.28 in its entirety by repealing and replacing the current floodplain management and flood damage prevention ordinance with a new chapter 15.28 using the California Model Code For Floodplain Management for coordination with the California Building Standards Code (Appendix G, flood resistant construction), to adopt flood hazard maps, designate a floodplain Administrator, and for other purposes; providing for severability and an effective date

**September 2023**

- Acknowledge update on San Pablo Housing Element approval process with State Department of Housing and Community Development
- Authorized Mayor Pineda to execute response to the 2022-2023 Contra Costa County Grand Jury Report No. 2306 entitled “Affordable Housing: A Plan Without A Home”
- Authorized Housing Successor: (1) an extension of the existing loan to Giant Development, L.P., for the Giant Road Apartments in connection with obtaining a new Federal low-income housing tax credit and associated funding for the project; (2) Authorized Giant Development, LLC to serve as the new general partner to the limited partnership; and (3) Authorized execution of a loan commitment letter and other documents related to the extension of the loan
- Authorized execution of a transfer agreement and joint escrow instructions by and between the City And Chevron U.S.A. Inc. for the transfer of property located at 2001 Rumrill Boulevard

**COMMUNITY SERVICES ACCOMPLISHMENTS**

**April 2023**

- Authorized amendment to the San Pablo Youth Commission by-laws to reduce the Commission’s regular meetings to once a month and make other updates
- Authorized re-appointments to the consider adopting resolution reappointing commissioners to the San Pablo Youth Commission (SPYC)
- Authorized (1) the temporary closure of streets for the 2023 Cinco de Mayo Peace & Unity Parade; (2) Waiver of traffic control fees; (3) Provision of police, community services, and public works

staff to support the Parade; (4) Provision of a one-time \$7,500 event sponsorship; and (5) the City Manager designate the City of San Pablo-Manzanillo Sister City Committee as fiscal agent.

**May 2023**

- Authorized (1) the childhood obesity prevention advisory group (COPAG) recommendations for Childhood Obesity Prevention (COP) Grant Program awardees for FY 2023/24; and (2) Authorized grant agreements / contracts with eligible agency providers for childhood obesity prevention programs for a total amount not to exceed \$250,000 for all contracts for FY 2023/24

**June 2023**

- Authorized execution of a Sublease Supplement No. 6 by and between the City and Contra Costa County to continue 52 hours per week of library services at the San Pablo library for FY 2023-2024, at a cost of \$124,525
- Authorized approving FY 2023/24 final grant awards for the Annual San Pablo Community Foundation Grant Program and accepted and appropriated \$45,000 in external funding from three sources to the FY 2023/24 City Council Community Events Budget to fully fund the FY 2023/24 program for a total program appropriation of \$100,000 in one-time grant disbursements

**July 2023**

- Authorized execution of an agreement with Bay Area Community Resources For The Beacon Community School Initiative Programs at six (6) San Pablo Community Schools and violence prevention and intervention program at Richmond High School, for a total amount not to exceed \$785,000 for FY 2023/24, including \$118,000 in anticipated matching funding from WCCUSD
- Authorized execution of a Joint Use Agreement between the City and the WCCUSD for City’s use of District recreational facilities and the District’s Use of City facilities authorizing the waiver of fees for use of Davis Park Sports Fields and concession stand for the San Pablo Cowboys Youth Association (SPCYA) for the 2023 Summer/Fall season

**August 2023**

- Authorized establishment of a Pilot Scholarship Program to issue scholarships to eligible San Pablo residents, for a total funding amount not to exceed \$300,000 over 3 fiscal years.

**September 2023**

- Authorized a professional services agreement with Bajan Security for four years for (1) security services at Rumrill Sports Complex, and security and greeting services at City Hall in an amount not to exceed 150,000 per year, for a total amount not to exceed \$600,000

over four years and (2) primary security guard services for private rentals of city facilities to be paid by the renters.

- Authorized a first amendment to the Sublease Agreement with Tenant Nutricion Fundamental, Inc. to eliminate the requirement that the tenant sell coffee drinks

#### October 2023

- Authorized approval of a Community Services Department Master Fee Schedule for programs, services and facility rental rates, effective December 1, 2023

#### November 2023

- Successfully conducted the 2023 Veteran's Day Celebration Event

#### December 2023

- Successfully planned for a 2023 Annual Holiday Tree Lighting Celebration & Winter Wonderland Holiday Event

### CAPITAL PROJECTS/PUBLIC WORKS ACCOMPLISHMENTS

#### January 2023

- Authorized Richmond Sanitary Service (dba Republic Services) to increase the maximum solid waste (trash, recycling and organics) collection rates by 0.62% for residential, commercial and industrial customers effective January 1, 2023.
- Authorized a first amendment to agreement for outreach services between the City and Earth Team for additional consultant services to implement the Covid-19 Action Teams Project (Project no. 0955) in an amount of \$20,868 for a total agreement authorization not to exceed \$173,146

#### February 2023

- Authorized an agreement for outreach services between the City and Earth Team to implement outreach and litter assessment for the Rumrill complete streets project (project no. 0700) in an amount of \$21,038 in grant reimbursements and \$35,825 In-kind match by Earth Team, for a total agreement Authorization not to exceed \$56,863
- Authorized an agreement for consultant services between the City and the San Francisco Estuary Institute for Technical Services in the development of a Water Quality Alternative Compliance Program on-line tracking tool as part of the Regional Alternative Compliance for a Sustainable Bay Project in an amount not to exceed \$32,081
- Authorized the City Manager to re-schedule the City Council-directed Housing Policy Workshop (Special Meeting) to date after the City Council adopts a Housing Element for 2023-2031

#### March 2023

- Authorized preparation of the Engineer's Report for the levy of annual assessments for FY 2023/24 for San Pablo Street Lighting and Landscape Assessment District No. 1982-1.
- Authorized the City Manager to certify the calendar years 2020 and 2021 Growth Management Program Compliance Checklist required by CCTA
- Authorized accepting an easement from WCCUSD at the Lake Elementary School for access to and maintenance of the City's stormwater drain line, and take such other actions necessary to finalize the easement.
- Authorized a letter transmitted on March 1, 2023 from San Pablo Mayor Abel Pineda, on behalf of the San Pablo City Council, to the City's Federal representatives (US Senators Dianne Feinstein and Alex Padilla, and US Representative John Garamendi (D-8th) regarding 2023-24 Federal Budget one-time capital funding earmarks for San Pablo Capital Projects under consideration
- Authorized a letter transmitted on March 7, 2023 from San Pablo Mayor Abel Pineda, on behalf of the San Pablo City Council, to the City's State representatives (State Senator Nancy Skinner, 9th district and State Assemblymember Buffy Wicks, 14th District) regarding 2023-24 State budget one-time capital funding earmarks for San Pablo Capital Projects under consideration.

#### April 2023

- Authorized the plans and specifications for the FY 2022/23 City-wide Slurry Seal Project (0602); (2) Awarded Doolittle Construction, Inc. of Snoqualmie, WA the bid for the project, (3) Authorized an agreement with Doolittle Construction, Inc., in an amount of \$523,971.50 for the base bid and \$217,769 for bid alternatives, with a total authorization not to exceed \$853,002, which includes \$111,261.50 (15%) for construction contingency; (4) execute a fifth amendment to the on-call agreement for project management and construction inspection services between the City and Park Engineering to extend the term and increase compensation in the amount of \$122,760 for a total authorization under the contract as amended not to exceed \$229,760; and (5) appropriate SB! RMRA funds in the amount of \$830,266 to the City-wide Slurry Seal Project (0602)
- Authorized City Manager to: (1) apply for a \$2,300,000 grant through the State Department of Transportation (Caltrans) Clean California Local Grant Program (Cycle 2) for the revitalization of the park at 2600 Moraga Road through the San Pablo Area for Recreation and Community Project, and (2) enter into any agreements with Caltrans related to the grant

- Authorized the filing of an application for funding assigned to Metropolitan Transportation Commission for the Broadway-El Portal Safe Routes Project (0704) ("project"); (2) accepted funding in the amount of \$7,248,000 from the 2023 Regional Active Transportation Program Cycle 6 for the project; and (3) committed \$1,895,000 of local funds and other potential grant fund as leveraged funds and stating assurance to complete the project.

#### May 2023

- Authorized enter into a consultant agreement with Schaaf & Wheeler for the design of a full trash capture device located near the intersection of Church Lane and Willow Avenue (project no. 0304) in the amount of \$131,909 including approximately a 15% contingency for a total authorization amount not to exceed \$151,700.
- Authorized the City's grant application for \$2,950,000 from the Metropolitan Transportation Commission (MTC) Regional Mobility Hub Grant Program for the Contra Costa College (CCC) Mobility HUB Project; and (2) Authorized entering into any necessary agreements with MTC related to the grant
- Authorized (1) accepting work performed by GradeTech, Inc. for the Church / Willow and El Portal / Mission Bell intersection improvement project (0701) as complete; (2) Directed a notice of completion to be prepared and filed with the County Recorder; and (3) Received and Appropriated additional revenues and re-appropriated unused funds to Rumrill Blvd Complete Street Project
- Authorized (1) city staff to coordinate with other West County agencies to retain a consultant to assist with formulating a joint competitive process for their solid waste collection franchise agreements; and (2) the City's Recyclemore Board member representatives to direct Recyclemore staff to work collaboratively with member agencies' staff to develop an open and competitive process for a new post-collection agreement, and to obtain Recyclemore Board approval before issuing a request for qualifications or proposals for the new agreement

#### June 2023

- Authorized consider adopting resolution of the City Council of the City of San Pablo to amend the environmentally preferable purchasing policy and the purchasing and procurement policy to comply with SB 1383 requirements
- Authorized (1) execution of an agreement for Trash Reduction and NPDES compliance services with Brown & Caldwell in an amount not to exceed \$102,154; and (2) reallocating to the

trash reduction plan project (0907) \$94,033 in salary savings from the fiscal year 2022/2023 NPDES division salary operating budget and \$8,121 from NPDES FY 2022/2023 professional services operating budget

- Authorized execution of a five (5) year agreement with Sweeping Corporation Of America (SCA) for City-wide Street Sweeping Services in an amount not to exceed \$180,000 for FY 2023/24 and a total authorization amount not to exceed \$994,614 through FY 2027/28
- Authorized execution of an agreement with Pinnacle Petroleum, Inc. for the purchase of fuel for City Operations from July 1, 2023 through March 1, 2026 in an amount not to exceed \$257,500 for FY 2023/24, \$265,225 for FY 2024/25, and \$182,121 for FY 2025/26 through March 1, 2026, for a total compensation under the agreement not to exceed \$704,846
- Authorized (1) execution of five year "on-call" agreements with DC Electric Group, Inc. in an amount not to exceed \$150,000 annually for electrician services, and McGuire & Hester in an amount not to exceed \$50,000 annually for plumbing services; and (2) rejecting all bids for "on-call" tree services and authorizing the city manager to re-advertise for such services
- Authorized (1) execution of a fourth amendment with Geosyntec Consultants for additional scope of engineering and design consultant services in the amount of \$67,968, for a total compensation under the agreement as amended not to exceed \$479,858; (2) Increased authorization for the agreement by \$60,000 for a total contract authorization not to exceed \$495,283 including all previously authorized contingency funds; and (3) re-allocating \$60,000 from the Engineering & Administration professional services operating budget to the Sutter Urban Greening Project (0300)
- Authorized (1) execution of an amendment to the consulting services agreement with Consor North America Incorporated (CONSOR) for construction management for the Rumrill Boulevard Complete Streets Project to increase compensation by an amount of up to \$100,000, for a new total compensation under the agreement not to exceed of \$1,451,476, with a total authorization not to exceed the new total of \$1,586,624; and (2) re-appropriating \$100,000 to fund the additional authorization
- Authorized execution of maintenance and trade services agreement with Karla's Janitorial & Suppliers, LLC. for janitorial services for city-wide building facilities in an amount not to exceed \$223,772 per year, and a total authorization amount not to exceed \$1,118,860 over the five-year term

- Authorized (1) confirming the diagram and assessments as set forth in the Engineer's Report within the San Pablo Street Lighting And Landscape Assessment District No. 1982-1 for FY 2023/24; (2) directing the City Clerk to file diagram and assessments with the County Auditor no later than August 10, 2023; and (3) Levied assessments

**July 2023**

- Authorized (1) waived competitive bidding and authorized execution of an amendment to the construction services contract for the FY 22-23 citywide slurry seal project with Doolittle Construction, LLC. (DOOLITTLE) to add crack sealing services, increase authorization under the agreement by \$298,326.16, including an additional \$10,000 in contingency funds, for a new total authorization under the contract as amended not to exceed \$1,151,328.16; and (2) Appropriated SB1 RMRA funds in the amount of \$298,326.16 to the citywide slurry seal project (0602) for the additional work

**August 2023**

- Authorized (1) to submit applications annually for Calrecycle's payment programs; (2) accepted grant funding, if awarded, into NPDES state grant revenues account to fund staff time spent on engagement in recycling and litter cleanup activities related to the grant funding; and (3) executed all documents with Calrecycle necessary for award of these payment programs
- Authorized "San Pablo Shines/ San Pablo Brilla" as the Old Town Beautification Outreach Campaign Name
- Authorized sale of public works equipment No.621 (1991 GMC asphalt patch truck) and No.640 (John Deere diesel mower) as surplus property at public auction pursuant to SPMC section 3.16.120, with revenue funds received to be credited to the FY 2023-24 property maintenance equipment replacement operating budget (account no.100-3410-46300)
- Authorized increasing total authorization for the contract with Ghilloti Brothers, Inc. for construction of the Rumrill Boulevard Complete Streets Project by \$2,426,397, for a total authorization not to exceed \$19,550,800
- Authorized (1) adopting the plans and specifications for 2600 Moraga Road Abatement And Demolition Project (0501) (2) rejected a bid by Ferma Corporation; (3) rejected a bid protest by Resource Environmental, Inc.; (4) awarded a professional asbestos removal company of Fresno, CA dba Parc Environmental (PARC) the contract for the project; (5) authorized execution of an agreement with PARC in an amount not to exceed \$1,042,635, with an approximate 15% contingency, for a total

authorization not to exceed \$1,199,035; and (6) appropriating \$1,199,035 from FY 2023-24 GFDR fund balance/city facility maintenance and one-time improvements to the project budget

**September 2023**

- Authorized (1) accepting additional grant funds from the State Coastal Conservancy (SCC) in the amount of \$150,000 and (2) appropriated the funds to the Rumrill Boulevard Complete Streets Project (0700)
- Authorized an execution of a memorandum of understanding (MOU) between the City of San Pablo and the City of Richmond for R3 consultant services to develop a joint solid waste collection agreement request for proposal, in an amount to be paid by the City of San Pablo not to exceed \$91,512.50

**October 2023**

- Authorized (1) purchase of a new 2023 Vermeer LP573sdt Vacuum Trailer using a competitively bid cooperative purchasing agreement pursuant to the SPMC Section 3.16.110 (e); (2) authorized sale of the old vacuum trailer (vehicle 696) at public auction pursuant to SPMC Section 3.16.120(c), with revenue funds to be credited to the FY 2023/24 property maintenance equipment replacement operating budget (100-3410-46300); and (3) re-appropriated \$102,862.47 from future environmental electrification program account (910-3310-20702) to the FY 2023/24 property maintenance equipment replacement operating budget (100-3410-46300) for the purchase
- Authorized City and Local Successor Agency approving and authorizing the execution of a property transfer and indemnity agreement providing for the transfer of certain real property to the West Contra Costa Unified School District
- Authorized logo design for the San Pablo Shines/ San Pablo Brilla Old Town Beautification Outreach Campaign

**November 2023**

- Authorized (1) the filing of an application for funding assigned to the MTC for the Contra Costa College (CCC)
- Mobility Hub Project (0901); (2) accepted funding in the amount of \$2,950,000 from the MTC Regional Mobility Hubs Program for the CCC Mobility Hub Project; (3) combined the CCC Mobility Hub Project with the Broadway-El Portal Safe Routes Project (0704) ("project"); and (4) committed \$964,000 of local funds and other potential grant funding as leveraged funds and stating assurance to complete the project
- Authorized the San Pablo Bush Avenue Pocket Park Project design, neighborhood champions pilot program, and facility naming policy procedures

## PUBLIC SAFETY ACHIEVEMENTS

**January 2023**

- Authorized accepting and appropriating an estimated total of \$284,424 in opioid litigation settlement funds to be distributed to the City incrementally over the next eighteen years, and (2) authorizing funds to be used to develop and enhance evidence-based prevention programs in schools and training for first responders to strategically address pre- and post-overdose response to support behavioral health services
- Accepted and appropriated a total of \$37,433 from Supplemental Law Enforcement Services Grant Revenues to spendable accounts in the Police Department's General Fund Budget (#100-2110-43000) for enhancements to the Department's community outreach vehicles
- Authorized an appropriation of \$60,000 in grant funding from the office of traffic safety to participate in the selective traffic enforcement program to conduct traffic safety enforcement operations to reduce the number of persons killed and injured in traffic collisions involving alcohol or other primary collision factors

**February 2023**

- Authorized accepting the 2022 military equipment annual report; (2) determining that the police department's use of military equipment in 2022 complied with the department's military equipment funding, acquisition, and use policy 709 and applicable state law; and (3) determining policy 709 will be continued without change.
- Authorized appropriating \$166,036 from supplemental law enforcement services grant revenues to spendable accounts in the Police Department's General Fund Budget (100-2110-46300) for FY 22/23, and (2) Authorized an agreement with CDCE, Inc. not to exceed \$161,236 for the purchase and installation of twenty-nine (29) Panasonic Toughbook computers for the police vehicle fleet using competitively bid cooperative contracts pursuant to the San Pablo Municipal Code Section 3.16.110.e
- Authorized (1) finding that the proposal for building the new San Pablo Police Department HQ and Regional Training Facility by C. Overaa & Co. is the best value; (2) awarding a design-build contract to C. Overaa & Co. in the amount of \$38,491,497 for design-build construction of the San Pablo Police Department HQ and Regional Training Facility at Plaza San Pablo (Gateway Avenue and Chattleton Lane); and (3) appropriated \$43,608,026 in lease revenue bonds proceeds, general fund designated reserves and general funds to fund the project and other related expenses

**March 2023**

- Authorized renewal of Peregrine Software License for one year, from December 18, 2022 to December 17, 2023, at a cost of \$100,000, including training, support and services.

**May 2023**

- Authorized execute a three-year consultant services agreement with R. Giordano Consulting & Investigations for FY 2023/24 to 2025/26 for internal affairs investigations with an amount not to exceed \$225,000
- Accepted and Appropriated \$13,854 in funds to be received from the 2022 Justice Assistance Grant (JAG) Program to pay for mental health crisis intervention training for police department sworn staff and jailers, and for national incident-based reporting system training for Police Department professional records staff
- Authorized a three-year agreement with Cole Pro Media for consulting services related to transparency engagement for a total amount not to exceed \$114,000 over the three years
- Authorized a three-year consultant services agreement with Wba Consulting & Investigations, LLC. for administrative reviews of high liability critical incidents and internal affairs investigations in an amount not to exceed \$225,000 over the three-year term
- Accepted and appropriated a total of \$37,912.46 in grant funding from the Board Of State And Community Corrections (BSCC) Officer Wellness And Mental Health Grant Program, for the purpose of improving officer wellness and expanding mental health resources for the San Pablo Police Department

**June 2023**

- Authorized a (1) one-time FY 2023-24 billing reconciliation of \$57,527, and (2) authorized a five-year agreement with the Tri-City Consortium, with the Cities of Pinole and Hercules for PD dispatch and CAD/RMS services for FY 2023/24 - 2027/28 for total estimated costs of \$6,913,726 over five years
- Authorized a three-year agreement with Crisis Management & Communications 911 for consulting services related to professional crisis management and communications for a total cost not to exceed \$102,000 over the three years
- Authorized SB 1 Road Maintenance And Rehabilitation Account Funding and project list for FY 2023/24 to be comprised of the San Pablo Dam Road I-80 gateway improvements project (0605)

- Authorized execution of a fifth amendment to an agreement with Contra Costa Health Services for a Regional Coordinated Outreach, Referral, And Engagement (C.O.R.E.) Homeless Outreach Team to identify, engage and connect persons experiencing homelessness to healthcare and social services, for a period of three years, from July 1, 2023, through June 30, 2026, in an amount not to exceed \$340,127 over the three-year agreement term
- Authorized execution of a first amendment to an agreement with Public Safety Family Counseling Group, Inc. to add up to \$94,576 in compensation for three additional years of services related to 24/7/365 critical incident stress management, for a total not-to-exceed amount of \$120,576 over the five-year term
- Authorized (1) execution of a three-year agreement with Nightingale Security for the purchase of equipment, training, and software for expansion of an unmanned aircraft system to support drone as a first responder program at a total three-year cost not to exceed \$644,311, and (2) utilize funds in the amount of \$306,216 from the supplemental law enforcement services grant revenues fund (210-0000-00000)

**October 2023**

- Recognized emergency responders and allied agencies in safeguarding the community of San Pablo and surrounding areas during the Stanton Avenue hazardous chemicals incident
- Recognized the Life Saving Award and Medal to Police Officer Brandon Oswald
- Acknowledged presentation of Public Safety Survey Results (July 2023) by Dr. Gary Manross of Strategy Research Institute, Inc.
- Acknowledged certificate of achievement from office of State Of California Attorney General Rob Bonta and California Department of Justice to the City of San Pablo for the new Police Department HQ and Regional Training Center Project
- Acknowledged commendation from U.S. Congressional Representative John Garamendi, (D-8th district) to the City of San Pablo for the new Police Department HQ and Regional Training Center Project

**November 2023**

- Accepted and appropriated a total of \$29,000 in grant funding from the California Office Of Traffic Safety to participate in the Selective Traffic Enforcement Program to conduct traffic safety enforcement operations to reduce the number of persons killed and injured in traffic collisions involving alcohol or other primary collision factors, and ratified execution of the grant agreement.

**POLICE DEPARTMENT ACCOMPLISHMENTS**



- The Police Department proudly joined in celebration of our City's 75th anniversary, authorizing all uniformed personnel to wear an exclusive 75th Anniversary police badge in commemoration of this landmark milestone.
- From January - October 2023, San Pablo police officers responded to more than 32,000 calls for service.
- City beautification efforts through the enforcement of blight and roadway regulations have led to a noticeable improvement of our City's streets. Priority-Oriented Policing (POP) and Code Enforcement efforts resulted in over 9,000 citations and the removal of 516 abandoned vehicles from our roadways.
- Community Policing continues to be the foundation of our public safety goals. Ongoing partnerships with San Pablo EDC and business entities have forged a path in revitalizing public safety and development within our major business districts. This year, staff conducted 34 Neighborhood Watch and 5 Business Watch meetings, initiated more than 50 meetings through our Business Watch Pilot Program, conducted more than 100 security checks/foot patrols, and provided 12 CPTED (Crime Prevention Through Environmental Design) recommendations to collectively work toward our safer San Pablo.
- The Police Department Crisis Response Team (CRT) prioritizes focus upon providing services, resources, and response to individuals experiencing crisis, including persons experiencing homelessness and/or suffering from mental health crises. This year, CRT responded to 1,430 calls for service and provided 225 care packages (containing food, toiletries, first-aid kits and water) to unhoused individuals. In partnership with county resources such as CORE (homeless outreach) and A3 (mental health crisis response), CRT outreach efforts resulted in 16 crisis resource referrals and a 30% decrease of individuals experiencing homelessness in the City of San Pablo.
- The Tobacco Unit remained diligent in promoting a tobacco-safe San Pablo, through education, outreach and enforcement. Members of this unit taught 122 classes, educating our community's use on the dangers of tobacco use, and conducted 189 retail inspections and 22 enforcement operations to ensure our City's tobacco retailers remain educated and in compliance with current regulations. The Tobacco Unit's ongoing

efforts have also encouraged a 70% compliance rate with the City's multi-unit rental smoking ordinance (8.36.045 SPMC).

- SPPD's Outreach and Engagement unit continues to encourage public safety partnerships through the provision of structured educational classes and practical training. This unit conducted 3 CERT classes, 3 LISTOS classes, 4 Loving Solutions/Parent Project classes, and 2 Community Police Academies, providing instruction to more than 170 members of our community.
- The Police Department continues to prioritize traffic safety through grant-funded operations, campaigns, and training. Ten officers received specialized training for traffic and impaired-driving investigations, and twenty-one special enforcement operations were conducted to address priority public safety concerns associated with dangerous driving behaviors.
- SPPD Juvenile Education Welfare Liaison (JEWL) Officers taught 156 Gang Resistance Education and Training (G.R.E.A.T.) presentations to nearly 400 6th grade students over a 12-week period! JEWL officers also conducted 14 mentoring sessions, participated in more than 200 mediations, delivered 7 informational Active Shooter presentations, and organized 6 educational presentations for the Fentanyl Outreach Program.
- Developed and published the sixth (6th) consecutive San Pablo Police Department, continuing SPPD's commitment to community engagement, transparency, and communication.
- The Police Department hosted its 3rd Awards Ceremony to celebrate exceptional accomplishments of San

Pablo Police Department personnel, and to recognize key stakeholders who have contributed to a safer San Pablo through their committed partnerships in community policing:

- Business of the Year: BY2 Bionicos Yahualica
- Community Member of the Year: Mac Robinson - San Pablo Rotary
- Public Safety Partner of the Year: Walnut Creek PD Bomb Squad
- Lieutenant Shawn Ray graduated from the California POST Command College in February 2023. This prestigious 14-month leadership program prepares today's law enforcement leaders for tomorrow's challenges - ensuring that the future of the Policing profession is always prepared to protect and serve our community.
- Officer A. Maravilla was selected as the Police Department's newest K-9 handler with his four-legged partner, K-9 Riddik, a 2.5 year old Belgian Malnois canine. Together, the dynamic duo completed a comprehensive 8-week training and certification course in October 2023.
- Since January 2023, the Police Department successfully hired six police officers and three professional staff employees (P/T), accomplishing an unprecedented feat as a fully-staffed Police Department
- 2023 Promotion: Sergeant Matthew Wong - May 2023
- 2023 Retirement: Sergeant Aaron Blaisdell - May 2023
- Following 30 years of distinguished service, Police Chief Ron P. Raman officially announced his law enforcement service retirement, effective December 30, 2023.
- In July 2023, the San Pablo Police Department unveiled a newly-designed police shoulder patch, updating its symbolic representation honoring our City's history and the Department's rooted connections to our community, while reinforcing the Department's continued commitment in prioritizing a progressive approach to public safety for our San Pablo community.

TYPE OF CRIME	2018-2020*	2021-2023*	% CHANGE
Murder	3	0	- 300%
Rape	27	29	+ 7.41%
Robbery	242	178	- 26.45%
Assault	716	526	- 26.54%
Burglary	269	196	- 27.14%
Larceny	1405	903	- 35.73%
Auto Theft	810	864	- 6.67%
<b>Total</b>	<b>3472</b>	<b>2696</b>	<b>- 22.35%</b>

\* Data comparison reflects January - October reporting period | 2023 data accessed 11/2/23

