



SUMMARY OF COMPENSATION AND TERMS OF EMPLOYMENT

FOR

THE DIVISION MANAGERS

JULY 1, 2022 THROUGH JUNE 30, 2027

SECTION 14. HOLIDAYS

14.1 Holidays Observed

The City shall observe the following Holidays:

January 1 - New Year's Day
3rd Monday in January - Martin Luther King's Birthday
3rd Monday in February - Presidents' Day
Last Monday in May - Memorial Day
June 19 - Juneteenth
July 4 - Independence Day
1st Monday in September - Labor Day
Second Monday in October – Indigenous Peoples' Day/Columbus Day
November 11 - Veterans' Day
4th Thursday in November - Thanksgiving Day
Day after Thanksgiving Day
December 24 - Day before Christmas Day
December 25 - Christmas Day
December 31 - New Year's Eve Day

The value of each holiday shall be seven and one half (7.5) hours for employees assigned to a 10/75 work schedule, eight and one third (8.33) hours for employees assigned to a 9/75 work schedule, and 9.375 for employees assigned to an 8/75 work schedule.

For employees on an 8/75 Monday through Thursday work schedule, or 9/75 work schedule, should an observed holiday fall on off-Friday, the holiday shall be observed on Thursday.

The City reserves the right to close City department offices approximately between the Christmas and New Year holidays, with exact dates of the closure to be determined by management. Employees in departments affected by the closure may use vacation, Compensatory Time Off, Administrative Leave, or unpaid leave on the non-holiday closure days on which they are scheduled to work.

The holiday closure schedule will be provided to employees by October 1st for the following calendar year.