



CITY OF SAN PABLO

City of New Directions

2024 YEAR OF REVITALIZATION

EL PORTAL PLACE

SAN PABLO CITY COUNCIL

PATRICIA PONCE, Mayor

ARTURO CRUZ, Vice-Mayor

ELIZABETH PABON-ALVARADO, Councilmember

RITA XAVIER, Councilmember

ABEL PINEDA, Councilmember

El Portal Place - 2555 El Portal Drive Permanent Supportive Housing Complex

CITY COUNCIL, BUDGET & FISCAL ACCOMPLISHMENTS

January 2024

- Adopted the Annual Comprehensive Financial Report (A.C.F.R.) for the period ending June 30, 2023.
- Confirmed City Council's determination to continue remote meetings for Brown Act Bodies under AB 361 (January 2021 – Current).
- Approved the slogan "Teamwork San Pablo 2024 - The Year of Revitalization" for Jan.–Dec. 2024.
- Authorized the Local Successor Agency's administrative budget and the Recognized Obligations Payment Schedule (ROPS 24-25) for FY 2024-25.
- Authorized a consulting agreement with Natelson Dale Group, Inc. to develop the City's Economic Development Strategy (EDS) Plan.
- Authorized a legal agreement with Civica Law Group, APC, for enhanced Code Enforcement Regulations.

February 2024

- Acknowledged the Year-End Dec. 2023 Annual City Survey Results by Strategy Research Institute, Inc.
- Authorized a \$1,000 event sponsorship for Bike East Bay's Annual Bike to Wherever Day on May 16, 2024.
- Amended the Post-COVID-19 City Operations Plan (issued Jan. 22, 2024) to reflect the California Department of Public Health's updated definition of "Infectious Period" and Cal/OSHA's revised COVID-19 Prevention Non-Emergency Standards.
- Amended the legal services agreement with Telecom Law Firm, PC, in the amount of \$10,000 for continuing services related to telecommunications infrastructure regulation and placement.
- Authorized the City Manager to conduct policy evaluation, feasibility, prioritization, and community outreach efforts for future city-initiated funding mechanisms for the 2024–2026 period.
- Authorized a \$103,950 consulting agreement with Krisch & Company for interim Finance Director services.

March 2024

- Authorized a one-time \$2,500 sponsorship for the final (15th) Annual Food & Wine Event supporting the Contra Costa College Culinary Arts Scholarship Program on April 21, 2024.
- Ratified the 2024–2025 federal funding request for City priority projects,

submitted by Mayor Ponce on March 1, 2024, to U.S. Senators Alex Padilla and Laphonza Butler, and U.S. Congressional Representative John Garamendi (CA-8).

- Ratified the 2024–2025 state funding request for City priority projects, submitted by Mayor Ponce on Feb. 26, 2024, to State Senator Nancy Skinner (D-9) and State Assemblymember Buffy Wicks (D-12).

April 2024

- Authorized a \$1,500 event sponsorship for the Kiwanis Club of San Pablo's Cinco de Mayo Tradición y Alegría Festival.
- Extended the suspension of remote public comments via Zoom and phone for City Council and Planning Commission meetings through Oct. 30, 2024.
- Amended the Fiscal Resiliency Reserve Policy (last revised June 20, 2016) to establish three new Internal Service Funds (130, 140, 190) with a one-time appropriation from unassigned reserves for FY 2024-25, effective July 1, 2024.
- Appointed Mr. Jonathan Luong to the Measure S and Measure K Citizens Oversight Committees and directed staff to post a notice for the remaining vacancy.
- Approved Councilmember Rita Xavier's request to fly a commemorative flag at the City Hall flagpole in June 2024 for LGBTQ Pride Month.
- Ratified a letter sent on May 8, 2024, by Mayor Patricia Ponce to Recyclemore Board Chair Anthony Tave, objecting to Agenda Item 8.1 regarding the Post-Collection Agreement and requesting the City of San Pablo rescind its previous Council direction on the matter, as discussed on the Recyclemore JPA Board agenda for May 9, 2024.

May 2024

- Adopted the FY 2024-25 and FY 2025-26 Biennial Operating Budget and Capital Improvement Program (CIP) Budget.

June 2024

- Adopted the Annual Appropriations (Gann) Limit for FY 2024-25.
- Certified the Citizens' Oversight Committee's independent report on Measure Q/Measure K sales tax measures for the period ending June 30, 2023.
- Approved a resolution calling for and giving notice of the General Municipal Election on Nov 5, 2024, requesting consolidation of elections, and setting specifications for the election order.
- Adopted the FY 2024-25 Investment Policy for the San Pablo Local Successor Agency.

- Adopted the City's Classification, Compensation, and Organizational Chart for FY 2024-25.
- Authorized a second amendment to the consulting agreement with Circle Up Education for Diversity, Equity, and Inclusion consulting services, setting the total amount not to exceed \$74,336.
- Authorized an agreement with Liebert Cassidy Whitmore for legal services in labor negotiations and employment law, not to exceed \$240,000 over two fiscal years, effective July 1, 2024.

July 2024

- Approved a Maple Hall rental fee waiver of \$1,005 for The Latina Center's Women's Health Leadership and Young Latin Future Leaders Programs Graduation.
- Approved the name for the new neighborhood pocket park at 1701 Bush Avenue.
- Authorized a \$10,000 event sponsorship for the 21st Annual Lytton Casino Golf Tournament and Fundraiser benefitting Lifelong Medical Care on Sep. 9, 2024.
- Adopted a Measure seeking to impose a Cannabis Business License Tax on the Ballot for the General Municipal Election previously called for Nov. 5, 2024.
- Amended the City of San Pablo's Conflict of Interest Code.
- Authorized a \$1,000 event sponsorship for the San Pablo Police Employees' Association's Fourth Annual Sierra Two Golf Charity Tournament on Sep. 21, 2024.

August 2024

- Ratified a comment letter sent on July 22, 2024, by Mayor Ponce to the U.S. Department of the Interior, Bureau of Indian Affairs, regarding the Environmental Assessment for the proposed Scotts Valley Band of Pomo Indians Mega Casino and Tribal Housing Fee-to-Trust Project in Vallejo, CA.
- Ratified letters of concern regarding the Mega Casino Project sent on July 24, 2024, by Mayor Ponce to U.S. Senators Alex Padilla and Laphonza Butler, and Representative Adam Schiff.

September 2024

- Approved Amendment No. 1 to the General Fund Designated Reserves (GFDR) balance of \$5,171,279 for FY 2024-25, reflecting all Council-approved appropriations and the remaining balance through June 30, 2024, effective Sep. 3, 2024.
- Authorized a \$2,500 event sponsorship for the 2024 West County Salesian

Youth Club Charity Golf Tournament on Sep. 16, 2024.

- Designated Applicant’s Agents for non-state agencies to obtain certain federal and/or state financial assistance for disaster relief.
- Adopted the issuance of Tax Allocation Refunding Bonds; authorized the execution of a Second Supplemental Indenture, Bond Purchase Agreement, and related actions for the Local Successor Agency to the Redevelopment Agency of the City of San Pablo .
- Authorized the development of a proposed ordinance to amend Chapter 2.40 of the San Pablo Municipal Code, increasing annual salaries for elected officials, effective for the next term of office in Dec. 2024 (City Council) and Dec. 2026 (City Clerk & City Treasurer).
- Authorized renaming the City-recognized holiday from Columbus Day to Indigenous Peoples’ Day/Columbus Day and approved the execution of side letters to the MOUs for July 1, 2022–June 30, 2027.
- Authorized a \$5,000 event sponsorship for the Contra Costa College Foundation’s San Pablo Forward Scholarship Program.

October 2024

- Adopted Ordinance No. 2024-005 amending Chapter 2.40 of the San Pablo Municipal Code to increase the salaries of elected officials.
- Authorized a total appropriation of \$11,487 from the FY 2024-25 City Manager Operating Contingency Reserve (190) to fund the City Council annual salary increase for FY 2024-25 (ending June 30, 2025).
- Authorized scheduling a City Council Strategic Planning & Priority-Setting Workshop, with \$12,000 allocated for professional facilitation services to update the FY 2024-26 City Council Priority Workplan.
- Extended the temporary suspension of remote public comments via Zoom and phone for City Council and Planning Commission meetings through April 30, 2025.
- Approved a \$2,500 event sponsorship for Weigh of Life’s Annual Spooky Fundraiser held at the Veteran’s Memorial Hall on Oct. 31, 2024.

November 2024

- Approved a Professional Agreement with Kensington Police Protection and Community Services District to provide the District ongoing Managed IT Services from Nov. 5, 2024, through June 30, 2026, with a total value of \$60,165.



Other Accomplishments

- Maintain City’s Financial Credit Rating: A-/A-
- Achieved FY 2022-23 GOFA Excellence In Financial Reporting (27th Consecutive Year Award Recipient)
- No (0) FTE Employee Layoffs (15th Consecutive Year)
- Adopted nine policy amendments to the FY 2023-25 Council Priority Workplan:
 - #1 - May 1, 2023 - (Res. #2023-065)
 - #2 - Jun. 5, 2023 - (Res. #2023-092)
 - #3 - Aug. 7, 2023 - (Res. #2023-130)
 - #4 - Dec. 13, 2023 - (Res. #2023-167)
 - #5 - Feb. 5, 2024 - (Res. #2024-015)
 - #6 - Mar. 18, 2024 - (Res. #2024-042)
 - #7 - Jul. 15, 2024 - (Res. #2024-106)
 - #8 - Sep. 3, 2024 - (Res. #2024-120)
 - #9 - Oct. 7, 2024 - (Res. #2024-127)

Complete list of amendments available at: <https://www.sanpablocity.gov/1362/City-Council-Adopted-Priority-Workplan>

COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT & HOUSING ACCOMPLISHMENTS

ACTIONS & PROJECT AUTHORIZATIONS

January 2024

- Adopted the “Path to Clean Air: Richmond, North Richmond, and San Pablo Community Emissions Reduction Plan” by the AB 617 Community Steering Committee and the BAAQMD.

February 2024

- Adopted the San Pablo sustainable Transit-Oriented Development (TOD) master plan.
- Authorized an amendment to the existing agreement with Interwest Consulting Group, Inc. for on-call building inspection services, increasing the contract by \$80,000.

- Adopted an ordinance amending Title 9 of the San Pablo Municipal Code to add Chapter 9.60, “Rent Registry,” requiring property owners to register rental units with the City and provide additional information regarding residential rental properties on an annual basis.

March 2024

- Authorized the submittal of the 2023 Housing Element Annual Progress Report to the California Department of Housing and Community Development and the Governor’s Office of Planning and Research.
- Authorized the submittal of the 2023 General Plan Annual Progress Report to the California Department of Housing and Community Development and the Governor’s Office of Planning and Research.
- Approved the addition of a new “Housing” section to the Master Fee Schedule, including a “Rent Registry Program” fee, effective July 1, 2024.
- Authorized the execution of a first amendment to the Amended and Restated Disposition and Development Agreement with Danco Communities for the sale and development of a portion of the former San Pablo City Hall at 13831 San Pablo Avenue.

- Adopted an addendum to the Environmental Impact Report for General Plan 2030; repealed the 2015-2023 Housing Element and adopted the Housing Element for 2023-2031; adopted a new Community Health & Environmental Justice Element, including amendments to the Health Element of General Plan 2030; and adopted amendments to the Safety & Noise Element of General Plan 2030.

April 2024

- Authorized a TEFRA hearing to finance and refinance the acquisition and rehabilitation of an 86-unit qualified residential rental project at 2838 Giant Road; adopted a resolution to join the CMFA and approve project financing by the CMFA.

- Authorized a consulting services agreement with the San Pablo Economic Development Corporation for FY 2023-24 through FY 2025-26, not to exceed \$1,687,500 over the three-year term.
- Authorized a two-year administrative services agreement with the San Pablo Economic Development Corporation to continue the San Pablo Loan Assistance for Sustainable Housing ("SPLASH") Program, supporting homeownership for low-income households.
- Approved an art permit for a proposed public mural on a self-storage commercial building at 2622 Moraga Road (APN: #416-140-052), determining it complies with Chapter 17.63 of the Municipal Code, Art in Public Places.

June 2024

- Authorized the execution of a second amendment to the Amended and Restated Disposition and Development Agreement with Danco Communities for the sale and development of a portion of the former San Pablo City Hall at 13831 San Pablo Avenue.
- Adopted Ordinance 2024-002 amending the San Pablo Specific Plan, Chapter 2: Land Use, Table 2-2, and Footnote 6, to update standards for drive-through facilities for fast service, full service, and general restaurants in Residential Mixed Use, Mixed Use Center North and South, Commercial Mixed Use, Neighborhood Commercial, and Regional Commercial districts, as well as for coffee shops/cafes in Residential Mixed Use and Mixed Use Center North and South districts.
- Adopted the City's Economic Development Strategy and authorized proceeding with implementation action steps to advance programs and policies promoting job creation, redevelopment, and economic diversification.

July 2024

- Adopted the proposed implementation plan for housing policies contained in the City's adopted housing element.
- Authorized exploring the feasibility of City-owned property on San Pablo Dam Road (APN 420-040-013) for potential disposition and development.
- Approved an assignment, assumption, and modification agreement with Giant Development, L.P., and Giant Development II, L.P., to restructure a loan from the former Redevelopment Agency for the rehabilitation of the Giant Road Apartments.
- Authorized a legal services agreement with Murphy & Associates for economic development legal support, not to

exceed \$100,000 over FY 2024-25 and FY 2025-26, subject to funding availability.

- Authorized the execution of a legal services agreement between the City, as Housing Successor, and Murphy & Associates for housing successor activities, in an amount not to exceed \$60,000 over two fiscal years (FY 2024-25 and FY 2025-26), subject to funding availability.

September 2024

- Accepted an easement from Chattleton Place Partners, LLC, for access to and maintenance of the City's irrigation drain line at Chattleton Lane Townhomes, located at 2812 Chattleton Lane, San Pablo.
- Adopted an ordinance amending the San Pablo Zoning Ordinance, Chapter 17.60, Special Residential Uses, Section 17.60.070, concerning procedures and development standards for Accessory Dwelling Units (ADUs).



- Approved participation in the Green Empowerment Zone for the Northern Waterfront Area of Contra Costa County and appointed two City Council members to represent San Pablo on the Green Empowerment Zone Board of Directors.

October 2024

- Authorized exploration and feasibility studies to prepare City-owned properties at 1411 Rumrill Boulevard (APNs 410-021-021, 410-021-026, 410-021-028), San Pablo Dam Road (APN 420-040-009), and 13880 San Pablo Avenue (APN 411-340-033-09) for potential disposition and development.

November 2024

- Approved a fourth amendment to the existing agreement with Interwest Consulting Group, Inc., adding \$50,000 for on-call building inspection services, for a total contract amount not to exceed \$230,000.

- Authorized an amended administrative services agreement with the San Pablo Economic Development Corporation, extending the agreement term to June 30, 2025, for administration of the San Pablo Loan Assistance for Sustainable Housing (SPLASH) Program supporting low-income homeownership. The amendment also included expanding the scope of work to develop and oversee the SPLASH Housing Rehabilitation Program and approved two one-year automatic renewals, contingent on the availability of sufficient low and moderate income housing funds.

COMMUNITY SERVICES ACCOMPLISHMENTS

February 2024

- Authorized the dissolution of the San Pablo Childhood Obesity Advisory Group (COPAG) and the consolidation of the Team for Youth (TFY) Grant Program with the Childhood Obesity Prevention Grant Program into a single grant program.

April 2024

- Authorized the temporary closure of streets for the 2024 Cinco de Mayo Peace & Unity Parade, waived traffic control fees, approved the provision of Police, Community Services, and Public Works staff support, approved a one-time \$7,500 event sponsorship, and designated the City of San Pablo-Manzanillo Sister City Committee as the fiscal agent.

May 2024

- Authorized a MOU with the West Contra Costa Unified School District to fund the San Pablo Beacon Community Schools Initiative for FY 2023-24 through FY 2026-27.

June 2024

- Adopted the FY 2024-25 increases for Building, Planning, and Public Works user fees effective July 1, 2024, based on the Bureau of Labor Statistics Employment Cost Index; and applied inflationary factor increases approved by the West Contra Costa Transportation Advisory Committee (WCCTAC) to the Subregional Transportation Mitigation Program (STMP) fees, as per San Pablo Municipal Code Section 15.62.040.
- Appointed twelve commissioners to the San Pablo Youth Commission for 2024-25.
- Approved a fee waiver for the Rumrill Sports Park Kiosk and a two-thirds (2/3) reduced field fee for Fields 1 and

2 for the San Pablo United Youth Soccer Club for the 2024 Summer/Fall season.

- Approved a fee waiver for Davis Park Sports Fields and the concession stand for the San Pablo Cowboys Youth Association for the 2024 Summer/Fall season.
- Approved Team for Youth Grant Program awards for FY 2024-25 through FY 2026-27 and authorized grant agreements/contracts with eligible agency providers for a total amount not to exceed \$2,279,250 over the three fiscal years.
- Authorized execution of an agreement with Sky Elements, LLC, for drone show services for the 4th of July Multi-Cultural Celebration, not to exceed \$120,000 over three fiscal years, effective July 1, 2024.
- Adopted the FY 2024-25 final grant awards for the annual San Pablo Community Foundation Grant Program; accepted and appropriated \$45,000 in external funding from three sources to the FY 2024-25 City Council Community Events Budget to fully fund the program, totaling \$100,000 in one-time grant disbursements.
- Authorized execution of an amended Sublease Supplement No. 7 between the City of San Pablo and Contra Costa County for 52 hours per week of library services at the San Pablo Library in FY 2024-25, at a cost of \$122,250, including a new 5-year specialized leased equipment cost allocation of \$20,549, for a combined total of \$142,799.

August 2024

- Authorized the temporary closure of streets for the 2024 Fiestas Patrias / Latin American Independence Day Parade; approved a waiver of traffic control fees; and provision of Police, Community Services, and Public Works staff support for the parade event on Sep. 14, 2024.

October 2024

- Authorized the obligation of remaining American Rescue Plan Act (ARPA) funds from the Community Services Department, Recreation, Seniors, and Paratransit Division, up to \$34,000 via contract services, to be expended by Dec. 31, 2026, in compliance with Federal U.S. Treasury Guidelines.
- Authorized the obligation of additional ARPA funds from the Community Services Department, Recreation, Seniors, and Paratransit Division, up to \$412,000 via contract services, to be expended by Dec. 31, 2026, in compliance with Federal U.S. Treasury Guidelines; and approved the

execution of a two-year agreement with the San Pablo EDC to support and sustain the College Preparation, Workforce Development, and San Pablo Scholarship Pilot Program.

November 2024

- Successfully conducted the Veteran's Day Celebration on Nov. 7, 2024.

December 2024

- Successfully planned and conducted the 2024 Annual Holiday Tree Lighting Celebration and Winter Wonderland Holiday Event on Dec. 6, 2024.

CAPITAL PROJECTS/PUBLIC WORKS ACCOMPLISHMENTS

February 2024

- Accepted work completed by Doolittle Construction, LLC, for the FY 2022-23 City-wide Slurry Seal Project (0602) as complete; directed a Notice of Completion to be filed with the County Recorder; and re-appropriated unused funds: \$302,469 to the SB1 RMRA Fund Balance and \$25,870 to the Bush Avenue Pocket Park Project (0502).
- Authorized execution of Cooperative Agreement No. 07w.08 with the Contra Costa Transportation Authority to define roles and responsibilities for phase 2 of the Interstate 80/San Pablo Dam Road Interchange Project.
- Approved the plans and specifications for the Bush Avenue Pocket Park Project (0502), awarded a construction contract to Michael Paul Company, Inc., and authorized execution of an agreement with Michael Paul Company, Inc. for \$571,887.66 with a 15% contingency (total not to exceed \$657,671). Additionally, reappropriated \$247,002 from the Full Trash Capture Device Project (0304) to the Bush Avenue Pocket Park Project (0502).
- Appropriated \$635,000 in California Natural Resource Agency Urban Greening Grant funds for the design and public outreach of the San Pablo Area for Recreation and Community Park Project (0501). Authorized an agreement with CSW/Stuber Stroeh Engineering Group, Inc. for design and engineering services for \$545,140 with a 10% contingency (total authorization of \$599,654). Additionally, authorized the preparation, execution, and submission of grant applications to the California State Department of Parks and Recreation under the 2023 Budget Act.
- Approved the Community Services Standing Committee's recommendation to name the new park project site

at 2600 Moraga Road, San Pablo, as Leonard R. McNeil Park (McNeil Park).

March 2024

- Accepted work completed by PARC Environmental for the 2600 Moraga Road Abatement and Demolition Project (0501) as complete; directed the City Engineer to file a Notice of Completion with the County Recorder; and re-appropriated \$58,665 in unused funds to the San Pablo Dam Road/Gateway Project (0605).
- Authorized the preparation of the Engineer's Report for the levy of annual assessments for FY 2024-25 for San Pablo Street Lighting and Landscape Assessment District No. 1982-1.
- Authorized a first amendment to the consulting services agreement with Brown and Caldwell for additional services, increasing the agreement by \$30,000 (total authorization not to exceed \$132,154); reallocated \$30,000 from FY 2023-24 National Pollutant Discharge Elimination System (NPDES) Professional Services Operating Budget (255-3510-43600) to the Trash Load Reduction Project (0907) (320-0907-43600).
- Authorized execution of all necessary documents for city participation in the CalRecycle SB 1383 Grant Program and accepted/appropriated \$89,149 in grant funds.

April 2024

- Appropriated \$9,773.80 from the Paratransit Measure J fund balance to partially fund the purchase of one fuel management system.
- Authorized execution of a maintenance and trade services agreement with Jason Ortiz dba Triple J Maintenance for janitorial services for public outdoor park restrooms, not to exceed \$36,706 per fiscal year, with a total authorization of \$176,345 over a five-year term.
- Approved execution of a restatement and amendment to the Joint Powers Agreement for the West Contra Costa Transportation Advisory Committee (WCCTAC).
- Authorized a sixth amendment to the agreement with Geosyntec Consultants for the Sutter Avenue Urban Greening phase 1 project, adding engineering, project assessment, evaluation, education, and outreach services in the amount of \$129,577 (total agreement not to exceed \$624,860); and increased the City Manager's total authorization by \$33,755 as contingency, for a total contract authorization not to exceed \$658,615.

May 2024

- Approved and adopted plans and specifications for the Sutter Avenue Urban Greening Project (CIP 0300); appropriated \$1,412,860 in Measure J funds to the project; reappropriated \$292,812 from Fund 120 (Full Trash Capture Device Project 0304) to the project; awarded a contract to Kerex Engineering, Inc. for \$3,856,219 with a 15% contingency (total authorization of \$4,434,652); authorized execution of an agreement with Kerex Engineering, Inc.; and authorized execution of an agreement with Park Engineering, Inc. for construction management and inspection services for the project, not to exceed \$382,405.
- Authorized execution of a Memorandum of Understanding (MOU) between the City of San Pablo and Contra Costa Community College District for joint use of the property located at 2600 Castro Road, San Pablo.
- Adopted: (1) Preliminary approval of the Engineer’s Report. (2) Declaration of intention to levy and collect assessments within the San Pablo Street Lighting and Landscape Assessment District No. 1982-1 for FY 2024-25. (3) Set the public hearing for June 17, 2024.
- Authorized a franchise fee study and negotiations with the top-ranked proposal, Richmond Sanitary Services Inc. (a subsidiary of Republic Services), for the City’s solid waste collection services and franchise agreement.

June 2024

- Authorized execution of a second amendment to the consulting services agreement with Consor Engineers, LLC, for construction management and inspection services for the Rumrill Blvd. Complete Streets Project (0700), increasing compensation by \$650,000 and contingency to \$167,648, for a total agreement amount not to exceed \$2,269,124. Extended the agreement term to Dec. 31, 2024, and reallocated \$682,500 from Measure J Local Street Maintenance Funds.
- Authorized the purchase of rectangular rapid flashing beacons through a state cooperative purchasing program under San Pablo Municipal Code Section 3.16.110(E) for the safe routes to school Rectangular Rapid Flashing Beacon (RRFB) Project (0703).
- Approved plans and specifications for the Full Trash Capture Device at Willow and Ridge Project (0304); rejected a bid by Corcus Construction, Inc.; awarded a contract to Golden Bay Construction, Inc. for \$691,705 with a 10% contingency (for a total authorization of \$760,876);



authorized execution of an agreement with Golden Bay Construction, Inc.; reappropriated \$40,000 from the FY 2023-24 Public Works Department NPDES Operating Budget and \$42,200 from the Princeton Plaza Stabilization Project (0402) to the project.

- Authorized the purchase of roofing materials through a state cooperative purchasing program under San Pablo Municipal Code Section 3.16.110(E) for the Community Center Roof Replacement Project (0107) in an amount not to exceed \$176,920, with a 15% contingency (for a total authorization not to exceed \$203,500); & appropriated funds from the Building & Facilities Maintenance Reserve Fund (130) to the project.
- Authorized execution of a second amendment to the agreement with Constance Riedinger dba Riedinger Consulting for forensic scheduling consulting services, increasing maximum compensation by \$25,000, for a total contract amount not to exceed \$75,000.
- Approved the Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account funding and project list for FY 2024-25, including the Giant Road Pavement Rehabilitation Project (0601) and the San Pablo Dam Road I-80 Gateway Improvements Project (0605).
- Confirmed the diagram and assessments in the Engineer’s Report for the San Pablo Street Lighting and Landscape Assessment District No. 1982-1 for FY 2024-25; directed the City Clerk to file the diagram and assessments with the County Auditor by Aug. 10, 2024; and levied assessments.

July 2024

- Approved plans and specifications for the Community Center Roof Replacement Project (0107); awarded a contract to Central Roofing, Inc.; authorized execution of a contract with Central Roofing, Inc. for \$254,000 with a 15% contingency (total authorization: \$292,100); and appropriated \$341,100 from Fund 130 (Building & Facilities Maintenance Reserve Fund) to the project.

- Approved plans and specifications for the City-wide Trash Capture Device Installation Project; awarded a contract to United Storm Water, Inc.; authorized execution of a contract with United Storm Water, Inc. for \$145,558 with a 10% contingency (total authorization not to exceed \$160,114); and appropriated \$100,000 from the General Fund Designated Reserve (NPDES MRP Compliance Facilities Improvement) to the project budget.

August 2024

- Appropriated \$1,412,860 in Proposition 1 Storm Water Grant Program funds to the Sutter Avenue Urban Greening Project (CIP 0300); unappropriated \$1,412,860 in Measure J funds from the project; reallocated \$100,000 in General Funds from the project to the Bush Pocket Park Project (CIP 0502); and reallocated \$100,000 in American Rescue Plan Act (ARPA) Funds (120) from the Bush Pocket Park Project (CIP 0502) to the project.
- Authorized the purchase of a new 2024 Ford Super Duty F-600 Truck with an asphalt patching machine through a competitively bid cooperative purchasing agreement, pursuant to San Pablo Municipal Code Section 3.16.110(E).
- Accepted work performed by Ghilotti Brothers, Inc. for the Rumrill Boulevard Complete Streets Project (0700) as complete, subject to exceptions for unresolved punch list items; directed the preparation and filing of a Notice of Completion with the County Recorder.

September 2024

- Authorized the submission of a grant application for \$8,000,000 to the Environmental Protection Agency (EPA) San Francisco Bay Water Quality Improvement Fund (SFBWQIF) for the Polychlorinated Biphenyls (PCB) Total Maximum Daily Load (TMDL) Special Studies and Implementation Project.
- Ratified a letter transmitted on Sep. 5, 2024, by San Pablo Mayor Patricia Ponce to West Contra Costa Integrated Waste Management Authority (WCCIWMA/ RecycleMore) Joint Powers Authority

Board Chair Anthony Tave regarding SB 1383 Memorandum of Understanding (MOU) language.

- Approved a one-time appropriation of \$1,500,000 from the undesignated fund balance (reserves) to the FY 2024-25 General Fund Designated Reserve (GFDR) fund balance for potential additional costs associated with the Rumrill Boulevard Complete Streets Project (0700).

October 2024

- Authorized a \$15,000 funding increase for the contract with Michael Paul Company, Inc., for construction of the Bush Avenue Pocket Park (Happy Friday Park) Project (0502), bringing the total authorization to an amount not to exceed \$672,671.

November 2024

- Authorized execution of an agreement with SOS Richmond for creek cleanup, housing assistance, job counseling, and other services from FY 2024-25 through FY 2026-27, subject to funding availability, for a total contract amount not to exceed \$31,525 over the three-year period.
- Approved execution of an agreement with Bay Area Community Resources (BACR) for an eight-month full-time fellow in the Public Works/Environmental Programs Division for \$21,000.
- Authorized an amendment to increase compensation by \$83,320 for services rendered in FY 2023-24 and up to an additional \$100,000 per fiscal year for FY 2024-25 through FY 2027-28, for a total not to exceed \$1,333,320, under the on-call electrician maintenance and trade services agreement with DC Electric Group, Inc.
- Authorized execution of an agreement with Richmond Sanitary Services Inc., a subsidiary of Republic Services Inc., for solid waste collection services; accepted the final franchise fee study; and authorized City staff to proceed with the Prop 218 property protest hearing process.

PUBLIC SAFETY ACHIEVEMENTS

February 2024

- Authorized execution of five-year agreements with the following towing companies for police towing services: (1) Oliver's Tow, Inc., (2) Certified Tow, (3) Checkers Group, Inc., (4) Civic Center Towing.
- Accepted the 2023 Annual Military Equipment Report; determined that the Police Department's use of military equipment in 2023 complied with

the Department's Military Equipment Funding, Acquisition, and Use Policy 709 and applicable state law; and approved continuation of Policy 709 without changes.

- Authorized the purchase of one 2024 Dodge Durango Police Interceptor vehicle for a total cost not to exceed \$56,429, using competitively bid cooperative contracts; appropriated \$35,471 from the Adjudicated Asset Seizure Account and \$20,958 from the Police Department Vehicle Equipment Maintenance Account to the Vehicle Replacement Fund for this purchase in FY 2023-24.
- Accepted \$225,613 in grant funding over three fiscal years to fund a PT Police Services Technician position in the San Pablo Police Department Tobacco Outreach Unit; authorized execution of a Memorandum of Understanding with the California Department of Justice for the Tobacco Grant Program; and appropriated reimbursed grant funding to the Police Department budget to support efforts combating illegal tobacco use among minors.

April 2024

- Authorized execution of a Five-and-a-Half Year Agreement with Peregrine Technologies (Jan. 1, 2024 – June 30, 2029) to align with a Fiscal Year Schedule, for the ongoing provision of software license services, training, and support at a total cost not to exceed \$550,000, subject to funding availability.

May 2024

- Authorized an agreement with Contra Costa Health Services for Regional Coordinated Outreach, Referral, and Engagement (C.O.R.E.) Homeless Outreach Team Services to identify and connect individuals experiencing homelessness to healthcare and social services from July 1, 2024, through June 30, 2025, at a cost not to exceed \$112,644; and appropriated \$112,644 from FY 2023-24 General Fund Designated Reserves (GFDR) – One-Time Budget Balancing Measures to fund the agreement.
- Authorized a three-year interagency agreement with Contra Costa County Department of Health Services for Mental Health Evaluation Team (MHET) services provided by the San Pablo Police Department, including acceptance of county payment for these services, subject to funding availability.

June 2024

- Authorized the sale of SPPD Vehicle 863 (2011 Ford Crown Victoria) as surplus property at public auction, in accordance with San Pablo Municipal

Code Section 3.16.120, with proceeds credited to the FY 2023-24 Vehicle Replacement Fund Account (102-2110-46300).

- Approved the encumbrance of available funds from the FY 2023-24 Police Department Operating Budget (100-2110-43600) to cover anticipated FY 2024-25 costs for the expansion of the Unmanned Aircraft System in the Police Department's Drone as a First Responder Program, as outlined in Council Resolution 2023-110.

July 2024

- Recognized Police Officer Kristina Foster and Brooke Kobold with the SPPD Lifesaving Merit Award.
- Approved a three-year service agreement with Soundthinking, Inc. (formerly Shotspotter, Inc.) at a total cost not to exceed \$406,527, subject to funding availability.
- Authorized obligating a total of \$76,070.02 in American Rescue Plan Act (ARPA) funds (120) to the new San Pablo Police Department Headquarters and Regional Training Facility project budget (320-0104-43605-Gfd-422) to fund technology expenses related to the project
- Authorized an agreement with Miles Treaster & Associates to purchase the furniture package for the new San Pablo Police Department Headquarters and Training Center for \$663,093, with a 10% contingency, for a total authorization of \$729,402.
- Authorized the purchase of two 2024 Dodge Durango Police Interceptor vehicles and five 2025 Toyota Camry Hybrid vehicles with emergency equipment, for a total cost not to exceed \$360,816, using competitively bid cooperative contracts. Allocated funds for the purchase from the Asset & Vehicle Replacement Internal Service Fund (140-2110-46300). Approved the sale of surplus police vehicles at public auction, with proceeds credited to the FY 2024-25 Police Department Vehicle Replacement Fund Account (102-2110-46300), in accordance with San Pablo Municipal Code Section 3.16.120.

October 2024

- Authorized a grant agreement with the California Office of Traffic Safety for the Selective Traffic Enforcement Program to reduce traffic collisions related to alcohol and other primary collision factors. Accepted/appropriated up to \$60,000 in grant funding reimbursement for traffic safety enforcement operations, equipment acquisition, and specialized training for San Pablo Police personnel during the grant period.

November 2024

- Authorized an MOU with the Contra Costa County District Attorney’s Office for participation in the Contra Costa County Major Crimes Investigation Task Force.
- Authorized a grant agreement with the California Department of Alcoholic Beverage Control to reduce youth access to alcohol & enhance community safety; accepted/appropriated up to \$32,700 in grant funding reimbursement for alcohol safety enforcement operations and material acquisition during the grant period.

response to individuals experiencing crisis, including persons experiencing homelessness and/or suffering from mental health crises. This year, CRT responded to 1,430 calls for service and provided 225 care packages (containing food, toiletries, first-aid kits and water) to unhoused individuals. In partnership with county resources such as CORE (homeless outreach) and A3 (mental health crisis response), CRT outreach efforts resulted in 16 crisis resource referrals and a 30% decrease of individuals experiencing homelessness in the City of San Pablo.

- The Tobacco Unit remained diligent in promoting a tobacco-safe San Pablo, through education, outreach and enforcement. Members of this unit taught 122 classes, educating our community’s use on the dangers of tobacco use, and conducted 189 retail inspections and 22 enforcement operations to ensure our City’s tobacco retailers remain educated and in compliance with current regulations. The Tobacco Unit’s ongoing efforts have also encouraged a 70% compliance rate with the City’s multi-unit rental smoking ordinance (8.36.045 SPMC).
- SPPD’s Outreach and Engagement unit continues to encourage public safety partnerships through the provision of structured educational classes and practical training. This unit conducted 3 CERT classes, 3 LISTOS classes, 4 Loving Solutions/Parent Project classes, and 2 Community Police Academies, providing instruction to more than 170 members of our community.
- The Police Department continues to prioritize traffic safety through grant-funded operations, campaigns, and training. Ten officers received

specialized training for traffic and impaired-driving investigations, and twenty-one special enforcement operations were conducted to address priority public safety concerns associated with dangerous driving behaviors.

- SPPD Juvenile Education Welfare Liaison (J.E.W.L.) Officers taught 156 Gang Resistance Education and Training (G.R.E.A.T.) presentations to nearly 400 6th grade students over a 12-week period! J.E.W.L. officers also conducted 14 mentoring sessions, participated in more than 200 mediations, delivered 7 informational Active Shooter presentations, and organized 6 educational presentations for the Fentanyl Outreach Program.
- The sixth consecutive San Pablo Police Department Annual Report was published for public distribution, continuing SPPD’s commitment to community engagement, transparency, and communication.
- In July 2023, the San Pablo Police Department unveiled a newly-designed police shoulder patch, updating its symbolic representation honoring our City’s history and the Department’s rooted connections to our community, while reinforcing the Department’s continued commitment in prioritizing a progressive approach to public safety for our San Pablo community.
- The Police Department hosted its 3rd Awards Ceremony to celebrate exceptional accomplishments of San Pablo Police Department personnel, and to recognize key stakeholders who have contributed to a safer San Pablo through their committed partnerships in community policing:
- Business of the Year: BY2 Bionicos Yahualica
- Community Member of the Year: Mac Robinson – San Pablo Rotary
- Public Safety Partner of the Year: Walnut Creek PD Bomb Squad

POLICE DEPARTMENT ACCOMPLISHMENTS

- The Police Department proudly joined in celebration of our City’s 75th anniversary, authorizing all uniformed personnel to wear an exclusive 75th Anniversary police badge in commemoration of this landmark milestone.
- From Jan. – Oct. 2023, San Pablo police officers responded to more than 32,000 calls for service.
- City beautification efforts through the enforcement of blight and roadway regulations have led to a noticeable improvement of our City’s streets. Priority-Oriented Policing (POP) and Code Enforcement efforts resulted in over 9,000 citations and the removal of 516 abandoned vehicles from our roadways.
- Community Policing continues to be the foundation of our public safety goals. The SPPD Community and Business Outreach Unit is designed to foster continued collaboration between our Police Department and our San Pablo community. Ongoing partnerships with San Pablo EDC and business entities have forged a path in revitalizing public safety and development within our major business districts. This year, staff conducted 34 Neighborhood Watch and 5 Business Watch meetings, initiated more than 50 meetings through our Business Watch Pilot Program, conducted more than 100 security checks/foot patrols, and provided 12 CPTED (Crime Prevention Through Environmental Design) recommendations to collectively work toward our safer San Pablo.
- The Police Department Crisis Response Team (CRT) prioritizes focus upon providing services, resources, and



Type of Crime	2018-2020*	2021-2023*	% Change
Murder	3	0	- 300%
Rape	27	29	+ 7.41%
Robbery	242	178	- 26.45%
Assault	716	526	- 26.54%
Burglary	269	196	- 27.14%
Larceny	1405	903	- 35.73%
Auto Theft	810	864	- 6.67%
Total	3472	2696	- 22.35%

* Data comparison reflects January - October reporting period | 2023 data accessed 11/2/23

