



**CITY OF SAN PABLO**  
City of New Directions

# CITY OF SAN PABLO PUBLIC WORKS FEE SCHEDULE

01/16/2026-06/30/2026

4.3%

ECI December 2021

**Update 2026**

Fee. No.	ITEM/DESCRIPTION	NOTES	Application Fee	Record Retention Surcharge (4%)	Technology Enhancement Surcharge (5%)	Total Fee
<b>1 ENTITLEMENTS</b>			0.04	0.05		
<i>Design Review:</i>						
1-1	Basic Residential Projects	Per Review	\$181	\$7	\$9	\$197
1-2	Commercial / Multi-Family Projects	2 Reviews	\$767	\$30	\$38	\$835
1-3	Subdivision Projects	2 Reviews	\$949	\$37	\$47	\$1,033
1-4	Additional Planning review by Engineering Hourly Rate	Per hour	\$213	\$8	\$10	\$231
<b>2 MAPPING REVIEW</b>						
2-1	Final Subdivision Map (Tract Map - up to 30 lots)	Deposit + Consultant Cost + 30%	\$4000 Deposit			\$4,000 Deposit + Consultant Cost + 30%
2-2	Final Subdivision Map (each additional lot)	Deposit + Consultant Cost + 30%	\$65 Deposit			\$65 Deposit/lot + Consultant Cost + 30%
2-3	Parcel Map	Deposit + Consultant Cost + 30%	\$2000 Deposit			\$2,000 Deposit + Consultant Cost + 30%
2-4	Lot Line Adjustment	Deposit + Consultant Cost + 30%	\$2000 Deposit			\$2,000 Deposit + Consultant Cost + 30%
2-5	Lot Merger	Deposit + Consultant Cost + 30%	\$2000 Deposit			\$2,000 Deposit + Consultant Cost + 30%
<b>3 ENCROACHMENT PERMITS AND INSPECTIONS</b>						
3-1	Dumpster, Container, etc. (per site, per week)	Per site, per week	\$146	\$5	\$7	\$158
3-2	Driveway, Sidewalk, Curb and Gutter	Per site	\$574	\$22	\$28	\$624
3-3	Potholing	Per site	\$861	\$34	\$43	\$938
3-4	Minor traffic control only (local streets, pedestrian traffic controls, traffic controls limited to one day)	Per site	\$355	\$14	\$17	\$386
3-5	Traffic control (lane closure, lane shift or detour on collector and arterial streets)	Per week	\$622	\$24	\$31	\$677
3-6	Traffic control each additional day	Additional per day	\$223	\$8	\$11	\$242

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3-7	Street Excavation (includes up to 2 inspections during encroachment work plus final inspection)	Per site	\$574	\$22	\$28	\$624
3-8	Major Encroachment and Street Excavation (first 5 working days including up to 3 inspections or site meetings)		\$1,342	\$53	\$67	\$1,462
3-9	Each subsequent work day		\$218	\$8	\$10	\$236
3-10	Tree planting or landscaping improvement at Residential Frontage (Public ROW) - up to 1-Hour Engineering Review and 1 inspection	Consult Planning and PW staff for types of trees and landscaping improvement	\$0	\$0	\$0	\$0
3-11	For other hardscaping improvement at Residential Frontage (Public ROW), see Sidewalk permit type above.					
3-12	Fee for work without permit - Work underway	Penalty = 2x permit fee				
3-13	Fee for work without permit - Work completed	Penalty = 3x permit fee				
3-14	Fee for work outside of normal business hours	Additional 20% permit fee				
3-15	One-time inspection or site meeting (up to an hour)	Per inspection	\$178	\$7	\$8	\$193
3-16	Additional Permit Review by Engineering Tech Hourly Rate	Per hour	\$195	\$7	\$9	\$211
3-17	Additional Inspection by Inspection Hourly Rate	Per hour	\$218	\$8	\$10	\$236
<b>4 IMPROVEMENT PERMITS - NEW FEE SECTION</b>						
<b>Plan Check:</b>						
4-1	Residential Interior Remodel, Minor Addition (less than 500 SF), Minor Site Improvement with less than 2,500 SF of new or replaced impervious surfaces		\$293	\$11	\$14	\$318
4-2	Residential JADU & ADU, Site Improvement with between 2,500 SF to 5,000 SF of new or replaced impervious surface		\$860	\$34	\$43	\$937
4-3	Residential New Construction SFH with less than 10,000 SF of new or replaced impervious surface		\$1360	\$54	\$68	\$1,482
4-4	Residential JADU & ADU, Site Improvement with between 2,500 SF to 5,000 SF of new or replaced impervious surface		\$1837	\$73	\$91	\$2,001
4-5	Commercial Interior Remodel or Tenant Improvement, Minor Site Improvement less than 2,500 SF of new or replaced impervious surface		\$525	\$21	\$26	\$572

Fee No.	ITEM/DESCRIPTION	NOTES	Application Fee	Record Retention Surcharge (4%)	Technology Enhancement Surcharge (5%)	Total Fee
4-6	Commercial Site Improvement, Parking Lot Striping and Traffic Circulation Plan, Landscape or Hardscape, Site Improvement with between 2,500 SF to 5,000 SF of new or replaced impervious surface		\$1001	\$40	\$50	\$1,091
<b>Commercial Site Improvement for C3 regulated Project with over 5,000 SF:</b>						
4-7	First 5,000 SF of new or replaced impervious surface		\$3249	\$129	\$162	\$3,540
4-8	Subsequent every 1,000 SF of any improvement (pervious and impervious surface) from 5,001 SF to 20,000 SF		\$634	\$25	\$31	\$690
4-9	Subsequent every 1,000 SF of any improvement (pervious and impervious surface) from 20,001 SF to 1 acre		\$247	\$9	\$12	\$268
4-10	Subsequent every 1,000 SF over 1 acre		\$269	\$10	\$13	\$292
4-11	Public Works Plan Check by Consultant	Fee = Consultant cost + 30%				Fee = Consultant cost + 30%
4-12	Additional Plan Check Review by Engineering Hourly Rate		\$212	\$8	\$10	\$230
4-13	Expedited Plan Check Fee	Additional 50% plan check fee				Additional 50% plan check fee
<b>Inspection:</b>						
4-14	Residential Interior Remodel, Minor Addition (less than 500 SF), Minor Site Improvement with less than 2,500 SF of new or replaced impervious surfaces		\$183	\$7	\$9	\$199
4-15	Residential JADU & ADU, Site Improvement with between 2,500 SF to 5,000 SF of new or replaced impervious surface		\$621	\$24	\$31	\$676
4-16	Residential New Construction SFH with less than 10,000 SF of new or replaced impervious surface		\$1,381	\$55	\$69	\$1,505
4-17	Residential New Construction 2 Units with less than 5,000 SF of new or replace impervious surface		\$1,580	\$63	\$79	\$1,722
4-18	Commercial Interior Remodel or Tenant Improvement, Minor Site Improvement less than 2,500 SF of new or replaced impervious surface		\$621	\$24	\$31	\$676
4-19	Commercial Site Improvement, Parking Lot Striping and Traffic Circulation Plan, Landscape or Hardscape, Site Improvement with between 2,500 SF to 5,000 SF of new or replaced impervious surface		\$1242	\$49	\$62	\$1,353
<b>Commercial Site Improvement for C3 regulated Project with over 5,000 SF:</b>						
4-20	First 5,000 SF of new or replace impervious surface		\$4353	\$174	\$217	\$4,744

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4-21	Subsequent every 1,000 SF of any improvement (pervious and impervious surface) from 5,001 SF to 20,000 SF		\$889	\$35	\$44	\$968
4-22	Subsequent every 1,000 SF of any improvement (pervious and impervious surface) from 20,001 SF to 1 acre		\$491	\$19	\$24	\$534
4-23	Subsequent every 1,000 SF over 1 acre		\$268	\$10	\$13	\$291
4-24	Public Works Inspection by Consultant	Consultant cost + 30%				Consultant cost + 30%
4-25	Additional inspection by Public Works Inspection by Hourly Rate		\$218	\$8	\$10	\$236
<b>Stormwater and C.3. Compliance:</b>						
4-26	C3 O&M Verification (Initial Inspection & one re-inspection)		\$912	\$36	\$45	\$993
4-27	C3 O&M Verification (Additional Inspection)		\$489	\$19	\$24	\$532
<b>Misc permit fees:</b>						
4-28	Fee for no-show inspection or work without scheduling inspection		\$178	\$7	\$8	\$193
4-29	Fee for work without permit - Work underway	Penalty = 2x permit fee				Penalty = 2x permit fee
4-30	Fee for work without permit - Work completed	Penalty = 3x permit fee				Penalty = 3x permit fee
4-31	Fee for work outside of normal business hours	Additional 20% permit fee				Additional 20% permit fee
4-32	Expedited Inspection Fee	Additional 50% inspection fee				Additional 50% inspection fee
<b>Transportation Permit:</b>						
4-33	Single Trip	Per Trip	\$16			\$16
4-34	Annual	Per Year	\$90			\$90
<b>5 ENVIRONMENTAL PROGRAMS</b>						
5-1	Creek Zone Review / Evaluation	Staff Hourly Rate				Staff Hourly Rate
5-2	Groundwater Permit	Staff Hourly Rate				Staff Hourly Rate
5-3	Title 24 CalGREEN C&D Debris Review		\$158			\$158
5-4	SWPPP monthly inspection (Project > 1 acre)		\$211			\$211
<b>6 MISCELLANEOUS FEES</b>						
<b>Document Copying Fees:</b>						

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6-1	Standard Sizes (8.5 x 11, 8.5 x 14, 11 x 17) - per sheet	Per Sheet	\$0.25			\$0.25
<b>Scanning / Imaging Fee:</b>						
6-2	Standard Sizes (8.5 x 11, 8.5 x 14, 11 x 17)	Per Sheet	\$0.25			\$0.25
6-3	County Recording Fee	County Cost				County Cost
<b>7</b>	<b>SURCHARGES</b>					
7-1	Technology Enhancement Fee	5% Surcharge				5% Surcharge
7-2	Record Retention Fee	4% Surcharge				4% Surcharge
<b>8</b>	<b>CONSULTANT RATE AND STAFF HOURLY RATE</b>					
	If any of the above services requires the use of outside consultants, the City shall charge a review fee based on the actual cost of the consultant plus an administrative fee and require a \$2,500 deposit; such services may include review of a drainage study, geotechnical study, traffic/circulation study, surveyor's report, and environmental program inspections and expedition of any of the above processes. Staff time will be charged based on the staff hourly rates listed.					
8-1	Engineering General Hourly Rate	Per Hour	\$212	\$8	\$10	\$230
8-2	Engineering Tech Hourly Rate	Per Hour	\$177	\$7	\$8	\$192
8-3	Environmental General Hourly Rate	Per Hour	\$225	\$9	\$11	\$245
8-4	Public Works Inspection Hourly Rate	Per Hour	\$218	\$8	\$10	\$236

**FOOTNOTES**

*Public works services requiring less than 15 minutes will not be charged a fee. Services requiring more than 15 minutes will be charged a fee based on the fully burdened hourly rate.*

*If there is a no notification fee and future offenses occur, an administrative citation will be initiated for future offenses.*

*Any work that does not have the required permit may be shut down until such permit is obtained.*

*All encroachments may require the submittal of a 100% performance bond at the discretion of the City Engineer, in order to obtain PW signoff of any encroachment permit, materials testing results will be required or extension of the performance bond to a term determined by the city will be required.*

*\*\*Note: Fees listed as "Deposits" represent the minimum amount due at application submittal. Deposited funds are charged against time and materials. When consultants are required, the fee amount is the consultant cost plus 30% administrative fee. Engineering service deposit amounts are determined by the City Engineer to ensure 100% cost recovery, and will also include any directly charged staff time.*