



Self-Haul Waiver Requirements

The San Pablo Municipal Code § 8.12.060 (updated 2021) requires all single-family dwellings and commercial businesses, including multi-family dwellings with five or more units, to subscribe with the City's franchised collector for collection and disposal of garbage, recycling, and organics, unless the Customer Account has obtained City approval for an alternate service method (such as self-haul or back-haul). A Customer Account with an approved waiver will not be required to subscribe to landfill, organics and/or recycling service for a 5-year period unless the site has significant changes to its operations, at which time, a new waiver application will be required. In addition, the City may require supporting or additional information during the period to confirm compliance with City self-hauler requirements.

Customer Accounts seeking approval to self-haul must comply with the self-hauler provisions outlined in San Pablo Municipal Code § 8.12.150 and the State of California's Senate Bill (SB) 1383 regulations.

Self-haulers are required to:

1. **Separate all recyclable and organic materials from solid waste** in accordance with City and State source-separation requirements;
2. **Transport each source-separated material to a fully permitted solid waste facility**, operation, activity, or property that is permitted to accept, recycle, compost, or process that material;
 - a. *Note: It is unlawful to leave or dump waste on streets, sidewalks, or other public areas. Individuals who do so may be subject to enforcement action and fees.*
3. **Maintain records for a minimum of five (5) years** documenting the quantity and disposal of all materials self-hauled. Required records include, but are not limited to:
 - a. Weight tickets, delivery receipts, or other documentation issued by receiving facilities;
 - b. Amount of material in cubic yards or tons transported by the generator;
 - c. Dates, facility names, and facility locations for each delivery;

A waiver request form follows this page.

CITY OF SAN PABLO SELF-HAUL WAIVER REQUEST FORM

Site Information

Name of Business (if relevant)

Date Submitted

Physical Address

City

ZIP

Mailing Address (if different)

City

ZIP

Republic Services Account Number

Republic Services Account Name

Applicant's Name

Applicant's Title

Applicant's Email

Applicant's Phone Number

Site Type

- Commercial Business
- Multi-Family Dwelling (5+ units)
- Single-Family Dwelling
- Government or Public Agency

Number of Employees On-site

Does the location have any of the following on-site? (Check all that apply)

- Employee eating/break area
- Food service/kitchen
- Landscaping/plant debris that is not removed by landscaper
- None



Total solid waste (garbage) container capacity or estimated disposal per week, if known:
(Example: 2 cubic yard bin collected 2x/week = 4 cubic yards)

Do you share service (garbage/recycling/organics) with other tenants/businesses at the site?

Yes

No

Waiver/Self-Haul Request

I am applying for an exemption because I (check all that are applicable):

Self-haul my trash to a landfill facility or transfer station. **Name of facility:**

Self-haul my recyclables to a recycling facility. **Name of facility:**

Self-haul organics to an organics recycling facility. **Name of facility:**

Compost organics on site or use another method to avoid disposal (i.e. animal feed).

Have organics hauled by a landscaper, permitted hauler, or third party who takes materials to an organics recycling facility. Name of hauler:

Please describe your proposed self-haul process and attach supporting documentation relevant to your waiver request. Note that single-family organic waste generators that self-haul organic waste are not required to record or report this information.

Supporting documentation shall include:

- Delivery receipts and/or weight tickets from the entity accepting the waste.
- Contract or agreement with a third-party service provider or landscaper that removes plant debris.



Certification & Signature

Per San Pablo Municipal Code § 8.12.150, waivers are subject to change, inspection, and investigation at random by the City of San Pablo. Self-haulers shall keep a record of the amount of waste delivered to each solid waste facility for a minimum of five years.

I hereby certify under penalty of perjury under the laws of the State of California that the information provided in this application is true and correct to the best of my knowledge. I understand that the City of San Pablo may verify this information by site inspection, audit of records, or other means, and that approval of this waiver or self-haul arrangement may be rescinded if the information is found to be inaccurate or conditions change. I further understand that waiver validity may be for a defined term (e.g., up to five years for De Minimis) and that I must reapply or renew when required.

Signature:

Name (print):

Date:

Title:

For City Use Only

Date received:

Approval period: From To

Conditions/Notes:

Reviewer Name & Title:

Signature:

Date:

Please email this waiver and supporting documentation to pwenvironmental@sanpabloca.gov, or mail to Amanda Booth, Environmental Program Manager, City of San Pablo, 1000 Gateway Avenue, San Pablo, CA 94806.

