

Home Occupation Permit Application



CITY of SAN PABLO
City of New Directions

Community Development
Building Division

Version 04.01.2021

DIRECTIONS: Complete this application form and submit the form by email to building@sanpabloca.gov or by mail to 1000 Gateway Ave., San Pablo, CA 94806.

Conditions of Approval for Home Occupation Permit

Zoning Ordinance Section 17.60.030

1. No person other than members of the family residing on the premises shall be engaged in such occupation.
2. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants.
3. The total area of the residence to be used for the operation of the business shall not exceed three hundred square feet.
4. The business shall not involve the use of any required garage or other required parking space.
5. The business shall be conducted entirely indoors.
6. No customers or clients shall visit the home business.
7. No equipment or materials shall be stored outdoors overnight except for one vehicle used in conjunction with the business. Such vehicle shall not include a mobile vending truck or a tow truck. Public streets shall not be used for parking vehicles used in conjunction with a home business.
8. The business shall not be used as a meeting place for employees or other people who then go to another location to work.
9. The home occupation shall not create objectionable traffic, dust, smoke, odor, noise, vibration, or waste situations. Parcel deliveries not to exceed two per day are not considered objectionable.

Declaration

1. I am conducting a business out of my home for _____
Explain Business Activity
2. The home occupation permit is for the property located at _____
Address

I declare under penalty of perjury that I have full knowledge and agree to comply with all conditions as set forth under Zoning Ordinance Section 17.60.030 and all information provided in this form is true and correct.

Applicant Signature

Print Name

Date